

TOWN OF OTEGO

January 16, 2013

The Town Board of the Town of Otego held a regular board meeting on Wednesday, January 16, 2013 at 7:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to make annual appointments, audit the bills, and any other business coming before the board.

The following members were present:

Joseph Hurlburt	Town Supervisor
Maryalice Brown	Town Clerk
Terry Brown	Councilperson
George Dolezel	Councilperson
Barbara Stanton	Councilperson
David Sheldon	Councilperson
JR Hurlburt	Highway Supt.

Minutes

A motion was made by Terry Brown, seconded by David Sheldon, to approve the minutes of the December 12 meeting. Motion: 4 Ayes, 0 Nays

Supervisor's Report

Mr. Dolezel read the Supervisor's report for December:

General Fund townwide beginning balance:	\$295,003.45
Receipts:	23,082.31
Disbursements:	<u>56,426.45</u>
Ending Balance:	\$ 261,659.41

General Fund outside village beginning balance:	\$10,530.14
Receipts:	196.66
Disbursements:	<u>950.95</u>
Ending Balance:	\$ 9,775.85

Highway Fund townwide beginning balance:	\$210,304.54
Receipts:	771.52
Disbursements:	<u>34,177.14</u>
Ending Balance:	\$176,898.92

Highway Fund outside village beginning balance:	\$235,210.74
Receipts:	9,100.38
Disbursements:	<u>15,630.83</u>
Ending Balance:	\$228,680.29

A motion was made by Barbara Stanton, seconded by Terry Brown, to approve this report as read. Motion: 4 Ayes, 0 Nays

Dog Control Report

Ellen Dwyer gave the dog control report: 5 reports of loose/stray dogs, three dogs taken to the shelter.

County Representative

Kathy Clark gave the representative report: There has been an appraisal of the MOSA assets in preparation for the authority being dissolved. The county does not agree with the appraisal; Chobani yogurt has tested water wells, the results are being reviewed; Don Pryor has been hired to market the Otsego Manor; Kathy is chair again this year.

Planning Board

They continue work on the comprehensive plan.

Mr. Hurlburt arrived at 7:20 pm.

Code Officer

Mr. Bruni submitted his annual report. It's been a quiet year.

A proposed fee schedule was given to the board at the December meeting.

A motion was made by David Sheldon, seconded by Terry Brown, to adopt the attached fee schedule. Motion: 5 Ayes, 0 Nays.

Zoning Law

Still pending.

The planning board is to look into various housing options in zone 1.

Farone Road

The town attorney and highway supt. met and after discussion it was decided that there is no resolution necessary to adopt Farone Road since the town will continue to maintain the road to the previous boundary as it always has.

Time Warner

Still pending.

The town attorney has emailed Ms. Eckhart, but no response. Mr. Hurlburt has not heard from Time Warner either.

Highway Superintendent

Mr. Hurlburt reported that the survey on Upper Green St bridge was to start today, weather permitting. We hope to put the work out to bid in March.

Appointments

Mr. Hurlburt proposed the following appointments for 2013:

Bank: Community Bank
Newspaper: The Daily Star
Historian: Helen Groves
Registrar: Maryalice Brown
Dog Control Officer: Ellen Dwyer
Code Enforcement Officer: Bruno Bruni
Zoning Officer: Bruno Bruni
Youth Rec Delegates: Barbara Stanton, Terry Brown
Deputy Supervisor: George Dolezel
Highway Committee: George Dolezel, Joseph Hurlburt
Liaison with Planning Board: David Sheldon
Bookkeeper:
Health Officer: Bruno Bruni
Dep. Highway Supt.: Kevin Stanton
Insurance Committee: George Dolezel, Barbara Stanton, David Sheldon
Town Attorney: Beth Westfall

A motion was made by David Sheldon, seconded by Terry Brown, to approve the appointments as above. Motion; 5 Ayes, 0 Nays

Highway Pay Raise

A motion was made by David Sheldon, seconded by Terry Brown, to approve the highway pay raises ranging from .42 to .50/hour, an average 3%. Motion: 5 Ayes, 0 Nays

Mileage Rate

The mileage rate for 2013 will be .565/mile as given by the IRS for reimbursement purposes.

The investment policy, procurement policy, and employee handbook will be reviewed by the highway committee.

Executive Session

A motion was made by David Sheldon, seconded by Barbara Stanton, to enter into executive session concerning a personnel matter. Motion: 5 Ayes, 0 Nays.

Executive session from 7:40 to 8:05 pm

Youth Recreation

There was discussion of a new lawnmower for the park. The highway supt. will check prices. The cost will be split between the town and youth recreation budgets.

Planning Board secretary

The position is still vacant.

Kathy Davis suggested that a planning board member be secretary as they are familiar with the work. Planning board members present felt this would be a lot of work on a member since they are already asked to do research/study between meetings. The town attorney will check to see if a member can also be the secretary.

There has been no response to the posting on the website. The town clerk will be an ad in the newspaper.

Warrant 1

A motion was made by George Dolezel, seconded by Barbara Stanton, to pay the warrant in the following amounts: General Fund vouchers # 1-29 in the amount of \$ 39,240.48.

Highway Fund vouchers # 1-19 in the amount of \$ 35,831.08.

Motion: 5 Ayes, 0 Nays

The meeting was adjourned at 8:20 pm.

Maryalice Brown
Town Clerk

_____ Town Supervisor

_____ Town Clerk

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Highway Supt.