

## TOWN OF OTEGO

January 13, 2016

The Town Board of the Town of Otego held a regular board meeting on Wednesday, January 13, 2015 at 6:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to make annual appointments, audit the bills and any other business coming before the board.

The following members were present:

Joseph Hurlburt	Town Supervisor
Maryalice Brown	Town Clerk
Terry Brown	Councilperson
George Dolezel	Councilperson
Barbara Stanton	Councilperson
David Sheldon	Councilperson
JR Hurlburt	Highway Supt

### Supervisor's Report

Mr. Hurlburt read the Supervisor's report for December:

General Fund townwide beginning balance:	\$298,879.29
Receipts:	34,177.91
Disbursements:	<u>41,211.87</u>
Ending Balance:	\$291,845.33
General Fund outside village beginning balance:	\$ 16,021.69
Receipts:	310.13
Disbursements:	<u>1,201.87</u>
Ending Balance:	\$ 15,129.95
Highway Fund townwide beginning balance:	\$272,117.15
Receipts:	7,892.28
Disbursements:	<u>41,110.65</u>
Ending Balance:	\$238,898.78
Highway Fund outside village beginning balance:	\$280,920.67
Receipts:	141,325.50
Disbursements:	<u>52,831.24</u>
Ending Balance:	\$369,414.93

A motion was made by George Dolezel, seconded by Barbara Stanton, to accept this report as read.

Motion: 5 Ayes, 0 Nays

### Appointments

The following appointments were put forth by Mr. Hurlburt:

Bank: Community Bank  
Newspaper: The Daily Star  
Historian: Mary Johnson-Butler  
Registrar: Maryalice Brown  
Dog Control Officer: Ellen Dwyer  
Code Enforcement Officer: Daniel Wilber  
Zoning Officer: Daniel Wilber  
Youth Rec Delegates: Barbara Stanton, Terry Brown  
Deputy Supervisor: George Dolezel  
Highway Committee: George Dolezel, David Sheldon, Joseph Hurlburt  
Liaison with Planning Board: David Sheldon  
Bookkeeper: Karen Kropp  
Health Officer: Frederick Price  
Dep. Highway Supt.: Kevin Stanton  
Dep. Town Clerk: Katharine Davis  
Insurance Committee: Barbara Stanton, George Dolezel  
Town Attorney: Beth Westfall

A motion was made by Terry Brown, seconded by David Sheldon, to accept these appointments.  
Motion: 5 Ayes, 0 Nays

#### Minutes

A motion was made by David Sheldon, seconded by Barbara Stanton, to accept the minutes of the December 9 meeting. Motion: 5 Ayes 0 Nays.

#### County Representative

Kathy Clark reported on county business: 7 new members on the county board, including our own codes officer, Dan Wilber; Soil and Water will be having training on issuance of DEC permits; can now recycle books and cd's at the transfer station.

#### Highway Wages

The pay raise for the highway employees are .50/hr for the deputy highway supt and .40/hr for the other employees.

#### Investment and Procurement Policies

No change

#### Employee Handbook

To be reviewed by the highway committee before the February meeting.

#### Mileage Rate

Per the IRS rate, the town mileage rate will be .54/mile.

#### Dog Control Report

Ellen Dwyer reported 4 loose/stray dogs, 1 warning issued, 2 dogs taken to shelter.

A motion was made by David Sheldon, seconded by George Dolezel, to have the supervisor sign the lease agreement with the Delaware Valley Humane Society for care of dogs picked up in Otego.

Motion: 5 Ayes, 0 Nays

#### Planning Board

Elizabeth Callahan reported that the board is working on the goals for the comprehensive plan.

The public hearing on the comprehensive plan will be in March.

The board was given copies of an email from Hilda Holbrook about comprehensive plans and asks that any board seriously consider not passing such a plan.

#### Highway Report

Mr. Hurlburt reported that he is hoping to replace the 1997 Volvo with a Western Star truck this year. The Volvo is in frequent need of service, and a Western Star would help standardize the fleet. There is a state contract cost of \$203,283.00 in effect through February. The highway committee will meet to discuss specs and financing.

Tri-City Highway Products, a division of Lancaster, is interested in screening #2 stone starting next year when reconstruction is done on I88. There will be in kind service as they will crush oversize material and the town will also get a stockpile of sand for winter use. They will pay a royalty but this will be partially offset by the material that is left for town use.

A motion was made by David Sheldon, seconded by Terry Brown, that the town accept the proposal from Tri-City Highway Products, division of Lancaster. This is contingent upon a written agreement being submitted to the town and reviewed by the town attorney. Motion: 5 Ayes, 0 Nays.

Mr. Hurlburt has been contacted by NYSDOT about a shared service agreement for emergency assistance. The town attorney will review.

Mr. Hurlburt is interested in purchasing a TIG welder to repair dump boxes and other pieces of metal equipment. The cost is approximately \$1800.

#### Code Officer

Mr. Wilber reported that things have slowed down for the winter months.

Road Use Agreement

The highway superintendent, town supervisor, and town attorney met with representatives from the Constitution Pipeline. The town is looking at some changes in their agreement for road use, and will report back to the Board.

Association of Towns

The town clerk had information for the board about the annual meeting of the association that is being held February 14-17.

Court Grant

The board has received a grant award of \$4300, which is \$1000 less than applied for to renovate the court bench. The board agreed to finance the balance of the work.

Warrant #1

A motion was made by Terry Brown, seconded by David Sheldon, to pay the warrant in the following amounts: General Fund vouchers # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_.

Highway Fund vouchers # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_.

Motion: 5 Ayes, 0 Nay

The meeting was adjourned at 7:05 pm.

Maryalice Brown

Town Clerk

\_\_\_\_\_ Town Supervisor

\_\_\_\_\_ Town Clerk

\_\_\_\_\_ Councilperson

\_\_\_\_\_ Councilperson

\_\_\_\_\_ Councilperson

\_\_\_\_\_ Councilperson

\_\_\_\_\_ Highway Supt.