

**TOWN OF OTEGO**

**SEPTEMBER 7, 2016**

The Town Board of the Town of Otego held a regular board meeting on Wednesday, September 7, 2016 at 6:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to audit the bills and any other business coming before the board.

The following members were present:

|                 |                 |
|-----------------|-----------------|
| Joseph Hurlburt | Town Supervisor |
| Maryalice Brown | Town Clerk      |
| Terry Brown     | Councilperson   |
| Barbara Stanton | Councilperson   |
| David Sheldon   | Councilperson   |
| JR Hurlburt     | Highway Supt.   |

The meeting began with a moment of silence in remembrance of George Dolezel, town board member and active community citizen who passed away last month.

Minutes

A motion was made by Terry Brown, seconded by Barbara Stanton, to accept the minutes of the August 10 meeting. Motion: 4 Ayes, 0 Nays.

Supervisor’s Report

Mr. Hurlburt read the Supervisor’s report for August:

|   |                  |                 |
|---|------------------|-----------------|
| General Fund townwide beginning balance:        | \$377,496.00     |                 |
| Receipts:                                       | 6,329.44         |                 |
| Disbursements:                                  | <u>18,381.40</u> |                 |
| Ending Balance:                                 | \$365,444.04     |                 |
| <br>  |                  |                 |
| General Fund outside village beginning balance: | \$ 19,109.94     |                 |
| Receipts:                                       |                  | 90.15           |
| Disbursements:                                  |                  | <u>1,072.99</u> |
| Ending Balance:                                 |                  | \$ 18,127.10    |
| <br>  |                  |                 |
| Highway Fund townwide beginning balance:        | \$ 354,376.02    |                 |
| Receipts:                                       | 42,277.82        |                 |
| Disbursements:                                  | <u>3,625.42</u>  |                 |
| Ending Balance:                                 | \$ 393,028.42    |                 |
| <br>  |                  |                 |
| Highway Fund outside village beginning balance: | \$ 503,271.43    |                 |
| Receipts:                                       | 14,027.60        |                 |
| Disbursements:                                  | <u>34,762.40</u> |                 |
| Ending Balance:                                 | \$ 482,546.63    |                 |

A motion was made by David Sheldon, seconded by Terry Brown, to accept this report as read. Motion: 4 Ayes, 0 Nays

County Representative

Kathy Clark reminded those present that the hazardous waste collection day is Friday in Unadilla.

Dog Control Officer

Ellen Dwyer gave her report:

Graves on Town Land

Carolee Byrnes thanked the highway department for the work done clearing the old grave site near the highway building.

Energy Audit

Stuart Anderson spoke to the board about the benefits of an energy audit since the municipal building is almost 20 years old and the furnace may be nearing the end of its usefulness.

### Comprehensive Plan

The comprehensive plan has been sent to the County Planning Board for the 239 review.

A motion was made by David Sheldon, seconded by Terry Brown, that the town board be the lead agency for SEQR for the comprehensive plan. Motion: 4 Ayes, 0 Nays.

A motion was made by Barbara Stanton, seconded by David Sheldon, to hold a public hearing on the comprehensive plan on Wednesday, October 12 at 6:00 pm. Motion: 4 Ayes, 0 Nays.

Richard Downey has comments concerning the comprehensive plan and asked the board about when to submit them. The board will take written comments prior to the hearing and also at the hearing. It is understood that the town may recommend changes to the comprehensive plan after the hearing and if they are extensive it may require another county review and/or public hearing.

### Planning Board

No one in attendance.

### Code Officer

Mr. Wilber has a permit for a manufactured home that will be referred to the zoning board of appeals since it is a nonconforming use. He also has gotten a permit for a two story addition.

### Highway Report

Mr. Hurlburt reported that the Otsdawa Creek project to help mitigate flooding near the Hesse property has been completed. Paving is complete on Chamberlain Hill Rd, and the crew has been oil and stoning some town roads.

The new truck is in the shop being worked on.

### Employee Handbook

Barbara Stanton has emailed the handbook to Karen Kropp the bookkeeper and if the wording of the changes are clear the town clerk will have the handbook printed.

### Charter Communications

No action this month.

### MEGA Energy

The board received notice of an informational meeting concerning Community Choice Aggregation (CCA) Thurs Sept 8 in Unadilla. This allows cities, town, and villages to pool together the energy accounts of residents and small businesses within the municipal boundaries to lower energy rates through bulk purchasing. Terry Brown or David Sheldon will try to attend.

### Board Vacancy

There was discussion of the board vacancy left with the passing of George Dolezel. Beth Westfall, town attorney, told the board that they can appoint someone until the end of 2016 and if there is no one on the November ballot then someone can be appointed for 2017 which would be the end of Mr. Dolezel's term. The board decided to leave the seat vacant for the remainder of the year and possibly appoint someone early in 2017.

### Board of Assessment Review

Lee Emerson does not wish to be reappointed to the Board of Assessment Review.

Sue Grube has expressed interest before. Barbara Stanton will contact Ms. Grube and if interested an appointment may be made next month.

Justice Court Grant

The following resolution was put forth by David Sheldon, seconded by Terry Brown:

WHEREAS, the Otego Justice Court is a local court processing approximately 1750 traffic cases, 90 criminal cases, and 50 civil cases per year, and

WHEREAS, it is necessary to maintain the court facility in good working order,

WHEREFORE, the Otego Town Board authorizes the town supervisor to sign the Justice Court Assistance Grant application to obtain state funding to improve the operation and safety of the local justice court.

Motion: 4 Ayes, 0 Nays.

Warrant #9

A motion was made by Barbara Stanton, seconded by David Sheldon, to pay the warrant in the following amounts: General Fund vouchers # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_. Highway Fund vouchers # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_.

Motion: 4 Ayes, 0 Nay

The board with have a budget workshop on Wed. Sept. 28 at 6:00 pm.

The meeting was adjourned at 7:15 pm.

Maryalice Brown  
Town Clerk

\_\_\_\_\_ Town Supervisor

\_\_\_\_\_ Town Clerk

\_\_\_\_\_ Councilperson

\_\_\_\_\_ Councilperson

\_\_\_\_\_ Councilperson

\_\_\_\_\_ Highway Supt.