

TOWN OF OTEGO

January 8, 2014

The Town Board of the Town of Otego held a regular board meeting on Wednesday, January 8, 2014 at 7:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to make annual appointments, audit the bills and any other business coming before the board.

The following members were present:

Joseph Hurlburt	Town Supervisor
Maryalice Brown	Town Clerk
Terry Brown	Councilperson
George Dolezel	Councilperson
Barbara Stanton	Councilperson
David Sheldon	Councilperson
JR Hurlburt	Highway Supt

Appointments

The following appointments were put forth by Mr. Hurlburt:

Bank: Community Bank
Newspaper: The Daily Star
Historian: Helen Groves
Registrar: Maryalice Brown
Dog Control Officer: Ellen Dwyer
Code Enforcement Officer: Daniel Wilber
Zoning Officer: Daniel Wilber
Youth Rec Delegates: Barbara Stanton, Terry Brown
Deputy Supervisor: George Dolezel
Highway Committee: George Dolezel, David Sheldon, Joseph Hurlburt
Liaison with Planning Board: David Sheldon
Bookkeeper: Karen Kropp
Health Officer:
Deputy Highway Supt: Kevin Stanton
Deputy Town Clerk: Kathy Davis
Insurance Committee: Barbara Stanton, George Dolezel

A motion was made by David Sheldon, seconded by Terry Brown, to accept these appointments.

Motion: 5 Ayes, 0 Nays

Highway Wages

A motion was made by David Sheldon, seconded by Terry Brown, to accept the highway employee pay raise of .40/hour. Motion: 5 Ayes, 0 Nays.

Investment and Procurement Policies

No changes.

Employee Handbook

To be reviewed by the highway committee.

Mileage Rate

Per the IRS rate, the town mileage rate will be .56/mile.

Town Attorney

Beth Westfall will continue as town attorney.

Minutes

A motion was made by George Dolezel, seconded by Barbara Stanton, to accept the minutes of the December 11 meeting. Motion: 5 Ayes, 0 Nays

Supervisor's Report

Mr. Hurlburt read the Supervisor's report for December:

General Fund townwide beginning balance:	\$261,188.95
Receipts:	13,069.25
Disbursements:	<u>20,354.73</u>
Ending Balance:	\$253,903.47

General Fund outside village beginning balance:	\$ 7,872.30
Receipts:	125.03
Disbursements:	<u>1,084.62</u>
Ending Balance:	\$ 6,912.71

Highway Fund townwide beginning balance:	\$203,250.31
Receipts:	1,099.97
Disbursements:	<u>58,849.14</u>
Ending Balance:	\$145,501.14

Highway Fund outside village beginning balance:	\$166,110.00
Receipts:	409,546.00
Disbursements:	<u>271,668.56</u>
Ending Balance:	\$303,987.44

A motion was made by Barbara Stanton, seconded by Terry Brown, to accept this report as read.

Motion: 5 Ayes, 0 Nays

Dog Control Report

Ellen Dwyer gave her report: 5 reports of loose/stray dogs, 1 warning given.

County Representative

Kathy Clark has been re-elected chair of the board. She plans to concentrate on economic development and government efficiency this term. Her goal is to promote economic development to increase county revenue. There will be a speaker on January 15 on sustainable development that she invited the town board to attend.

Planning Board

Stephen Butler reported that work continues on the comprehensive plan. The board has a goal of completing the first of two sections by the end of February. The section "Community Resources" is very nearly complete and the board has set an additional work meeting to work on a final draft which it will send to the town board for review while it drafts the second section, "Goals and Action Plans".

Officers of the planning board for 2014: Stephen Butler, Chair; Kate Lawrence, Vice Chair; Marla Calabro, Secretary; Teresa DeSantis, Recording Secretary.

Code Officer

Dan Wilber was not in attendance.

Highway Report

Mr. Hurlburt reported that he had the closeout meeting with FEMA this week. They took all the information he provided to them for filing.

Mark Holbrook has given notice. The job opening has been advertised.

Time Warner

No action.

Delaware Valley Humane Society

A motion was made by David Sheldon, seconded by Terry Brown, to have Mr. Hurlburt sign the contract with Delaware Valley Humane Society to provide shelter facilities for the town. Motion: 5 Ayes, 0 Nays.

Association of Towns

The town clerk had information for the board about the annual meeting of the association that is held in February.

Gas Drilling

The town received notice that the Town of Butternuts has approved the local law to effect a prohibition within the town of Butternuts of Natural Gas and Petroleum Exploration and Extraction Activities.

Warrant #1

A motion was made by George Dolezel, seconded by Terry Brown, to pay the warrant in the following amounts: General Fund vouchers # _____ in the amount of \$ _____.

Highway Fund vouchers # _____ in the amount of \$ _____.

Motion: 5 Ayes, 0 Nays

The meeting was adjourned at 7:50 pm.

Maryalice Brown

Town Clerk

_____ Town Supervisor

_____ Town Clerk

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Highway Supt.