

TOWN OF OTEGO

August 14, 2013

The Town Board of the Town of Otego held a regular board meeting on Wednesday, August 14, 2013 at 6:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to audit the bills and any other business coming before the board.

The following members were present:

Joseph Hurlburt	Town Supervisor
Maryalice Brown	Town Clerk
Terry Brown	Councilperson
George Dolezel	Councilperson
Barbara Stanton	Councilperson
David Sheldon	Councilperson
JR Hurlburt	Highway Supt

Economic Development

Michael Brower was to meet with the town board to speak about digesters and grant possibilities. However, he had business obligations so the town clerk will contact him to set up a future date.

Minutes

A motion was made by George Dolezel, seconded by David Sheldon, to accept the minutes of the July 10 meeting. Motion: 5 Ayes, 0 Nays

Supervisor's Report

Mr. Hurlburt read the Supervisor's report for July:

General Fund townwide beginning balance:	\$313,380.82
Receipts:	5,851.96
Disbursements:	<u>26,358.88</u>
Ending Balance:	\$292,873.90
General Fund outside village beginning balance:	\$16,062.81
Receipts:	155.07
Disbursements:	<u>8,636.41</u>
Ending Balance:	\$ 7,571.47
Highway Fund townwide beginning balance:	\$497,689.31
Receipts:	3,919.84
Disbursements:	<u>201,091.42</u>
Ending Balance:	\$300,517.73
Highway Fund outside village beginning balance:	\$409,378.46
Receipts:	1,256.24
Disbursements:	<u>36,610.42</u>
Ending Balance:	\$374,024.58

A motion was made by Barbara Stanton, seconded by David Sheldon, to accept this report as read.

Motion: 5 Ayes, 0 Nays

Dog Control Report

Ellen Dwyer gave the dog control report: 10 reports of loose/stray dogs, 3 warnings issued, 1 ticket issued, and 4 dogs taken to the shelter.

County Representative

Kathy Clark reported that household hazardous waste will be picked up at the Unadilla town barn this Friday, August 16; the RFPs for Otsego Manor are in process, there have been three letters of intent filed to date; the county is looking into privatizing the tourism department; Kathy will be attending a symposium on broadband hosted by Chris Gibson.

Planning Board

Mr. Butler reported that they hope to have the draft comprehensive plan complete at their September 3 meeting.

He gave the board copies of the August meeting minutes.

Highway Report

JR Hurlburt reported that the Flax Island road culvert is being backfilled and should be complete before school starts.

Mr. Hurlburt asked for proposals to repair the valleys and seal the highway garage roof. Five businesses came down, but only one company responded, the same one that did repairs on the small building.

A motion was made by George Dolezel, seconded by David Sheldon, to spend \$8397.60 to repair the highway department garage roof. Motion: 5 Ayes, 0 Nays

Municipal Building Sign

It was decided that the roof repair needs to take precedence over a new municipal sign. There is a hole dug for a future sign so the town will build a frost wall with donated materials.

Mr. Bruni contacted three companies to get prices for signs. Two responded so their information will be held for some future date.

Time Warner

No action. Mr. Hurlburt and Ms. Westfall will contact them again.

Electric Supply

The town clerk contact Integrys (MEGA) energy and NYSEG and after reviewing the comparisons the town will be staying with Integrys for another year as per the July minutes.

Local Law #3 of 2013

Beth Westfall, town attorney, presented the town board with Local Law #3, a local law authorizing a property tax levy in excess of the limit established in General Municipal Law section 3c.

A motion was made by David Sheldon, seconded by Terry Brown, to hold a public hearing on Local Law #3 on Wednesday, September 11, 2013 at 6:00 pm at the Municipal Building. Motion: 5 Ayes, 0 Nays

Codes

The town clerk read a letter from Roberta Behnke concerning manufactured homes in the R1 district.

Assessment Grievance

The town clerk has received notice of an assessment grievance filed by Countryside Management Corp. Beth Westfall is aware of this.

Burner Protection Plan

The town has had the boilers serviced and some repairs made. Reinhardt sent information concerning their burner protection plan which would cover labor and some parts for a year. The price is \$259 for each building.

A motion was made by Terry Brown, seconded by David Sheldon, to purchase the burner protection plan through Reinhardt Home Heating. Motion: 5 Ayes, 0 Nays.

Tax Collector

Maryalice Brown gave her annual tax collector report.

Computer Service

The town clerk met representatives from ISD, a local computer business, to assess the town's computers and also get prices for hourly work when necessary. The town will need to replace the two computers in the town clerk's office in the coming year. It was decided to wait until the new year and put money in the 2014 budget. The hourly rate for the town will be \$85/hour.

Executive Session

A motion was made by David Sheldon, seconded by Terry Brown, to enter into executive session concerning the Code Officer position. Motion: 5 Ayes, 0 Nays.

Executive session 7:00 - 7:15 pm

After returning from executive session it was reported that the town is still interviewing for the position and hopefully will have a candidate next month.

Warrant #8

A motion was made by Terry Brown, seconded by David Sheldon, to pay the warrant in the following amounts: General Fund vouchers # _____ in the amount of \$ _____.

Highway Fund vouchers # _____ in the amount of \$ _____.

Motion: 5 Ayes, 0 Nays

The meeting was adjourned at 7:30 pm.

Maryalice Brown

Town Clerk

_____ Town Supervisor

_____ Town Clerk

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Highway Supt.