

TOWN OF OTEGO PLANNING BOARD

Minutes of Regular Meeting

August 18, 2020

Planning Board Members Present:	Lois Chernin, Mark Dye, Harry Martin
Planning Board Members Excused:	Katie Higgins
Planning Board Alternate:	Lonnie Ridgway
Planning Board Recording Secretary:	Colleen Bushnell
Codes Officer - Dan Wilber:	Present
Town Board Liaison - David Sheldon:	Present
Members of the Public:	1

The regular meeting of the Town of Otego Planning Board opened at 7:11 pm.

Colleen Bushnell read the minutes of the regular meeting of July 21, 2020. No discussion.

Motion made by Mark Dye, seconded by Harry Martin to accept the minutes as read.

Vote: Yes: 4 No: 0 Motion Carried.

Reports:

- David Sheldon reported on August 12, 2020 the Town Board appointed Lonnie Ridgway as an Alternate Planning Board member. They also voted to make Colleen Bushnell the acting secretary for the Planning Board until December.
- Elizabeth Callahan has resigned from the Planning Board effective August 17, 2020.
- Lonnie will be acting as a regular Planning Board member until appointed as a regular member.

Old Business:

- Andrew Latham stated desire to discuss with the Planning Board a subdivision. His attorney contacted Dan Wilber. Dan states the lawyer is not licensed to practice in New York State and is unable to act for Mr. Latham. In January 2020 Mr. Latham requested to subdivide one piece of property into six pieces. Was informed that not all had road access and he would need to reconfigure the plan to possibly five lots. Dan Wilber informed both Mr. Latham and his attorney regarding this in February 2020. Mr. Latham contacted Dan and stated would attend this meeting. However, Mr. Latham is not in attendance nor is there a representative in attendance. This issue placed on hold until such time as he attends a meeting.
- Richard Hewlett subdivision: Dan Wilber questioned if this property had been subdivided prior to this application. Per Lois there is no information stating this. Dan states if it was subdivided after 2003 it would be a Minor Subdivision. The only difference between a Minor Subdivision and a Simple Lot Split is the need for a public hearing. Mr. Hewlett completed the paperwork for a Major Subdivision so they can easily change it to a Minor Subdivision. There was some discussion regarding this. The consensus was it should be completed as a Minor Subdivision.
- A copier has been ordered by the Planning Board. It is back ordered and will be installed in the Planning Board Room when it is received.
- Boundary Line Adjustment form discussed. Mark continues to work on this. When completed Dan will review for any suggestions.
- All forms will be available on the website once completed.

Simple Lot Split Application: Dan suggests the following changes to this application:

- Under Part A:
 - Move line "Was the parcel part of a subdivision made after May 1, 2003?" under Address of Parcel.
 - Add Original Parcel to Acreage After Split.
 - Add line for Road Frontage After Split.
 - Add (Recommended) to Perc Test question since that is not a Planning Board requirement.

Fee Schedule: Work is continuing on this. Lois discussed the Fee Schedule with Karen Sullivan prior to her retirement. There is also ongoing discussions with Beth Westfall and the Zoning Commission.

New Business:

- Training: Four hours per year are required. Lois states Beth Westfall has offered to provide us with some training. The Board needs to provide topics of interest.
- A Town of Otego parcel of property between Hometown Auto and River Valley/New Holland on State Highway 7 is being used as a storage lot with semi-trailers, trucks, etc. Some complaints have been made regarding this. Dan is pursuing this issue.

Communications: None

Privilege of the Floor: None

Next meeting: September 15, 2020.

Motion made by Mark Dye, seconded by Harry Martin to adjourn the meeting.

Vote: Yes: 4 No: 0 Motion carried.

Meeting adjourned at 8:21 pm.

Respectfully Submitted:



Colleen Bushnell, Acting Secretary