

**TOWN OF OTEGO**

**AUGUST 8, 2018**

The Town Board of the Town of Otego held a regular board meeting on Wednesday, August 8, 2018 at 6:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to audit the bills and any other business coming before the board.

The following members were present:

Joseph Hurlburt	Town Supervisor
Teresa Sears	Town Clerk
Barbara Stanton	Councilperson
David Sheldon	Councilperson
Terry Brown	Councilperson
Royce Livingston	Councilperson
JR Hurlburt	Highway Supt.

Minutes

A motion was made by David Sheldon, seconded by Terry Brown, to accept the minutes of the July 11th meeting. Motion: 5 Ayes, 0 Nays.

Supervisor's Report

Mr. Hurlburt read the Supervisor's report for July:

General Fund townwide beginning balance:	\$420,279.42
Receipts:	5787.10
Disbursements:	<u>18,916.49</u>
Ending Balance:	\$407,150.03
General Fund outside village beginning balance:	\$ 32,409.38
Receipts:	120.42
Disbursements:	<u>8,516.93</u>
Ending Balance:	\$ 24,012.87
Highway Fund townwide beginning balance:	\$393,991.22
Receipts:	21,889.40
Disbursements:	<u>8,654.55</u>
Ending Balance:	\$407,226.07
Highway Fund outside village beginning balance:	\$655,863.65
Receipts:	562.73
Disbursements:	<u>39,923.69</u>
Ending Balance:	\$616,502.69

A motion was made by Barbara Stanton, seconded by David Sheldon, to accept this report as read. Motion: 5 Ayes, 0 Nays.

Dog Control Officer

Ellen Dwyer gave the dog report for the month of July: 5 reports of loose/stray dogs, 3 dogs taken to shelter, 2 barking complaints.

Town Clerk Report

Teresa Sears presented the Town Clerk monthly report for July.

County Representative

Kathy Clark attended a presentation by Chemung County Soil and Water. She learned that every town benefited from Mr. Clements' program. The program is growing, and no towns involved have backed out. Ms. Clark recommends inviting this representative to speak to the board.

The Hazardous Waste Days are: September 7<sup>th</sup> at the Unadilla Town Hall from 8:00—11:00 a.m. and September 8<sup>th</sup> in Cooperstown from 8:00 a.m.—1:00 p.m. Both places will accept pharmaceuticals.

Code Officer

Dan Wilber is working on a few permits and complaints. The planning board is in need of a printer. Mr. Hurlburt believes Reinhardt's may be able to donate a used one.

Mr. Wilber will purchase the memorial trees within the next month.

Highway Report

Mr. Hurlburt reported on the summer work of the highway department. Shoulders and ditches are being improved on Mill Creek Road. Guard rails have been replaced on Calder Hill.

They are still awaiting delivery of the pickup truck from Utica. The FEMA check will be put toward the cost of the truck.

**Town of Otego/August 8, 2018**

Mr. Hurlburt requested an executive session at the close of the regular meeting to follow up on the personnel matter from the July board meeting.

Planning Board

There will be a public hearing on August 21<sup>st</sup> to decide on a new business proposal. Beth Westfall, the town attorney, will attend the regular meeting to discuss forms.

Assessor

A memorandum was given to the board on behalf of the town assessor which included the final state equalization rate of 119.64%. The rates are anticipated to lower in the next few years.

Phone/FAX/Internet Provider

Ms. Sears gave an update on the status of changing providers. Ms. Westfall recommends a written proposal be obtained by ISD for the new service, and approval by the board, prior to sending the termination of contract letter to Magna 5. Ms. Sears will continue to be in contact with ISD for clarification on service to the highway department.

Destruction of Records

The town clerk notified the board that certain fiscal records will be destroyed, as attached.

Town/Village Mower

Barbara Stanton shared the cost and choice of a mower for the new property that will be obtained by the sale of Otego Elementary School. Ms. Clark believes that a shared services grant may provide reimbursement. The board recommends putting this on hold until the transfer of the land is finalized.

School Proposal Status

Dick Downey gave an update on the Unatego School Board decision for the three proposals put before them. Ms. Westfall will contact the school attorney for the legalities of the land deal.

Health Insurance

There will be a meeting with Kevin Morse, our MVP representative, on August 23<sup>rd</sup> at 9:15 a.m. Barbara Stanton will attend to discuss the health insurance plan.

Executive Session

A motion was made by Terry Brown, seconded by David Sheldon, to enter into executive session to discuss a personnel matter in the highway department.

Executive session from 7:05 to 7:14 p.m.

After the return from executive session, a motion was made by David Sheldon, seconded by Royce Livingston to increase the wages of the highway workers by \$1.00 per hour beginning September 1, 2018. Motion: 5 Ayes, 0 Nays.

Warrant #8

A motion was made by Terry Brown, seconded by David Sheldon, to pay the warrant in the following amounts: General Fund vouchers # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_. Highway Fund vouchers # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_. Motion: 5 Ayes, 0 Nay

A motion was made by Barbara Stanton, seconded by David Sheldon, to adjourn the meeting. Motion: 5 Ayes, 0 Nays. Meeting adjourned at 7:20 pm.

Respectfully Submitted

Teresa Sears  
Town Clerk

\_\_\_\_\_ Town Supervisor

\_\_\_\_\_ Town Clerk

\_\_\_\_\_ Councilperson

\_\_\_\_\_ Councilperson

\_\_\_\_\_ Councilperson

\_\_\_\_\_ Councilperson

\_\_\_\_\_ Highway Supt.