

TOWN OF OTEGO
APRIL 14, 2021

The Town Board of the Town of Otego held a regular board meeting on Wednesday, April 14, 2021 at 6:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to audit the bills and any other business coming before the board.

The following members were present:

Joseph Hurlburt	Town Supervisor
Teresa Sears	Town Clerk
Barbara Stanton	Councilperson
David Sheldon	Councilperson
Terry Brown	Councilperson
Royce Livingston	Councilperson
JR Hurlburt	Highway Supt.

DRAFT

Minutes

A motion was made by David Sheldon, seconded by Terry Brown, to accept the minutes of the March 10th meeting. Motion: 5 Ayes, 0 Nays.

Supervisor's Report

Mr. Hurlburt read the Supervisor's report for March:

General Fund townwide beginning balance:	\$636,867.38
Receipts:	13,184.23
Disbursements:	<u>19,902.89</u>
Ending Balance:	\$630,148.72

General Fund outside village beginning balance:	\$ 69,913.07
Receipts:	100.51
Disbursements:	<u>34,654.29</u>
Ending Balance:	\$ 35,359.29

Highway Fund townwide beginning balance:	\$595,001.44
Receipts:	531.28
Disbursements:	<u>54,907.12</u>
Ending Balance:	\$540,625.60

Highway Fund outside village beginning balance:	\$880,377.20
Receipts:	17,529.48
Disbursements:	<u>0.00</u>
Ending Balance:	\$897,906.68

A motion was made by Barbara Stanton, seconded by David Sheldon, to accept this report as read. Motion: 5 Ayes, 0 Nays.

Dog Control Officer

Mrs. Sears gave the dog report in Ms. Dwyers absence for March 11th –April 13th: 5 reports of loose/stray dogs; 4 unverified/unable to catch/no complaint; 1 warning; 1 out of area.

Town Clerk Report

Mrs. Sears presented the Town Clerk report for the month of March. Tax collection is at 81.67% for a total of \$1,537,682.69 collected.

County Representative

Mr. Brockway reported that the federal money granted to the town will be divided; the town will receive half this year and half next year. Thus far, it appears the town will not have to meet any special criteria to receive it.

Code Officer

Mr. Wilber completed the ICC seminar. Code offices are eligible to receive recovery funds, since they are considered essential workers. The federal money will be distributed by the state.

Building is picking up now that spring has arrived, however with the cost of lumber, the number of homes being built may be reduced.

Mr. Livingston questioned if anything more has been done about the Layton property cleanup on State Highway 7. Mr. Wilber will be sending another Order to Remedy.

Town of Otego/April 14, 2021

Planning Board

The planning board is hoping for a new map from the county by next month. Work continues on the forms and bylaws. The zoning commission meets weekly.

Highway Report

Repairs are being done on the gravel bank screen. The highway department has been cleaning roads this last month. The highway committee has met. Paving plans were discussed, as CHIPS money is supposed to come through this year. The new truck remains in Syracuse, as they are having difficulty getting the part.

The new hire, Ryan DeVine, began work on Monday. He seems to be adjusting well.

Village Planning Board

Buzz Hesse has taken over chairing the village planning board. George Dibault is now a member also. They welcome the town board and Otego residents to the monthly meetings at the Village Hall, on the 4th Wednesday of the month, at 7:00 pm. Mr. Hesse plans to be proactive; he welcomes comments/suggestions from the community. The town board offered the use of the Meeting Room at the Town Hall if more space is needed for their meetings.

There will be a public meeting to discuss Main Street with the DOT sometime in the near future.

Zoning Board of Appeals

Bill Boerner's term expired in November of 2020. He has decided not to serve another term. The town wishes to thank him for his service to the community.

The vacancy will be posted on the website and town sign.

Otego Days/Clean Up Day

Otego Days and the Fire Department Chicken Barbecue will take place on Saturday, May 15th. Clean Up Day will be on Saturday, May 8th from 8 am to 12 pm. White goods and up to 8 tires will be accepted, but no electronics. Proof of residency is required.

NYSDOT Shared Services

A motion was made by David Sheldon, seconded by Terry Brown, to accept the shared services agreement with the New York State Department of Transportation for 4 years. Motion: 5 Ayes, 0 Nays.

The highway superintendents in the county are trying to work out an agreement that bundles all the towns instead of having separate agreements with each town.

NYMIR Insurance

The insurance committee met with Mr. VanGorder. A bond was added to cover the town bookkeeper. The value of the property and town buildings was low, so they increased the amount of insurance. They have also added cyber security measures, though the cyber assessment/recommendations are still in process. These additions came in under budget.

A motion was made by Barbara Stanton, seconded by David Sheldon, to accept the insurance policy for this year. Motion: 5 Ayes, 0 Nays.

Cyber Assessment

The ISD recommendations were presented. The town board would like to proceed with getting estimates on the recommendations proposed.

Board of Assessment Review

A Local Law has been drafted by the town attorney to reduce the size of the board of assessment review from 5 members to 3 members. This will take effect November 1st, 2021.

A motion was made by David Sheldon, seconded by Royce Livingston, to schedule a public hearing prior to the town board meeting on May 12th. Motion: 5 Ayes, 0 Nays.

Ms. Westfall spoke to Mr. Schecher at the county. Training for board members is now a 3 hour online course. A person may be appointed now to fill a vacancy on the board and still be ready for Grievance Day.

A motion was made by David Sheldon, seconded by Terry Brown, to appoint Darlene Winchester to fill the term left vacant by James Magee. Motion: 5 Ayes, 0 Nays.

Deputy Town Clerk

The town board decided that a deputy town clerk will not be appointed at this time. Maryalice Brown will be asked to cover for vacation.

Youth Rec Agreement

The Youth Rec Agreement was signed by both the Village Mayor and Town Supervisor. They agreed that Unadilla will cover half the cost of any additional expenses that may occur over what was allotted in the budget.

Town of Otego/April 14, 2021

Swimming lessons will resume this summer. For health purposes, they may be staggered which could extend into open swim time.

Warrant #4

A motion was made by Barbara Stanton, seconded by Terry Brown, to pay the warrant in the following amounts: General Fund vouchers # 12 - 96 in the amount of \$ 49,838.71. Highway Fund vouchers # 46 - 57 in the amount of \$ 30,144.46. Motion: 5 Ayes, 0 Nays.

A motion was made by David Sheldon, seconded by Royce Livingston, to adjourn the meeting. Motion: 5 Ayes, 0 Nays.

The meeting was adjourned at 7:52 pm.

Respectfully submitted,

Teresa Sears
Town Clerk

_____ Town Supervisor

_____ Town Clerk

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Highway Supt.