

TOWN OF OTEGO

December 14, 2022

The Town Board of the Town of Otego held a regular board meeting on Wednesday, December 14, 2022 at 6:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to audit the bills and any other business coming before the board.

The following members were present:

Joseph Hurlburt	Town Supervisor
Terri Horan	Town Clerk
Barbara Stanton	Councilperson
Terry Brown	Councilperson
Royce Livingston	Councilperson
Jimmy Hamm	Councilperson
JR Hurlburt	Highway Supt.

Minutes

A motion was made by Terry Brown, seconded by Royce Livingston, to accept the minutes of the November 9th meeting. Motion: 5 Ayes, 0 Nays.

Supervisor's Report

Mr. Hurlburt read the Supervisor's report for the month of November:

General Fund townwide beginning balance:	\$675,155.27
Receipts:	7,509.87
Disbursements:	<u>22,803.31</u>
Ending Balance:	\$659,861.83
General Fund outside village beginning balance:	\$ 34,497.05
Receipts:	225.44
Disbursements:	<u>1069.69</u>
Ending Balance:	\$ 33,652.80
Highway Fund townwide beginning balance:	\$727,019.29
Receipts:	10.54
Disbursements:	<u>126,451.52</u>
Ending Balance:	\$600,578.31
Highway Fund outside village beginning balance:	\$748,656.59
Receipts:	23,932.89
Disbursements:	<u>37,800.59</u>
Ending Balance:	\$734,788.89

A motion was made by Terry Brown, seconded by Barbara Stanton, to accept this report as read. Motion: 5 Ayes, 0 Nays.

Dog Control Officer

Ellen Dwyer gave the dog report for November 10th—December 13th: 4 reports of loose/stray dogs; 2 unverified/unable to catch/no complaint; 1 ticket issued; and 1 dog taken to the shelter (34 miles). One dangerous dog case is continuing from last month. 1 information request.

Town Clerk/Tax Collector Report

Terri Horan presented the Town Clerk report for the month of November.

Code Officer

Not present.

County Representative

Mr. Brockway noted that all the County ARPA projects were approved and that checks were distributed. In other news, the county is beginning a survey of towns that have inadequate internet coverage in some areas. It can be filled out online or Rick can be contacted for help. The county will be contacting Spectrum and other broadband companies.

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Highway Report

The highway supervisor noted that the highway department has to register for DOT Drug testing. He believes Amber Emerson can run the testing program but will find out more information as to specifics and cost.

The new equipment building is looking good and the county ARPA check was received to cover the costs.

The brush pile has not been ground down in a while –JR will look into the best vendor for doing this process soon.

Finally, JR has been reviewing the requirements for the BridgeNY program for funding. He noted that this program is difficult to get processed and the minimum amount of work required is 500k before they will even look at the application.

Planning Board/Attorney

Ms. Westfall, the town attorney, requested the town hold a public hearing in January, to receive public comment on the proposed adoption of Local Law No. 1 for 2023, entitled “A Local Law regarding Administration and Enforcement of the New York State Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code”. This proposed law is to update Local Law No. 1 of 2018 in accordance with State requirements. Royce Livingston made a motion, seconded by Terry Brown to hold a public hearing on January 11, 2023 at 6 pm on Local Law No. 1 of 2023 prior to the regular board meeting. 5 Ayes, 0 Nays.

The planning board has a Public Hearing scheduled for December 20, 2022 for the Stanley’s Food Truck on the corner of John Escobar’s property, Zone 1. They also have a representative for NY Land and Lakes from Oneonta coming to discuss the major sub-division of property on County Highway 7 and Lower Green Street during the regular meeting.

Computers

The town received two sets of quotes per town procurement policy for the three town computers that need replacing: Assessor, Planning Board and Town Clerk. The first quotation was received by Mr. Stephen Lawton, and the second was a package deal from Dell Computers NYS government sales division. After discussion, particularly in the area of on call 24 hour product support assistance in the case of the Dell computers, Royce Livingston made a motion, seconded by Barbara Stanton, to purchase the three Dell 7000 OptiPlex computers as quoted. Motion: 5 Ayes, 0 Nays.

Delaware Valley Humane Society

DVHS will be sending a contract renewal for 2023.

A motion was made by Royce Livingston, seconded by Jimmy Hamm, to accept the 2023 contract. Motion: 5 Ayes, 0 Nays.

Judges Audit

Supervisor Hurlburt requested that the Judges Audit be held January 11, 2023 at 5:00 pm prior to the public hearing and the regular board meeting. Mrs. Horan will check with the judges to determine their availability.

Warrant #12

A motion was made by Barbara Stanton, seconded by Royce Livingston, to pay the warrant in the following amounts: General Fund vouchers # 233--260 in the amount of \$ 103,162.26 . Highway Fund vouchers # 139--157 in the amount of \$ 80,409.91 . Motion: 5 Ayes, 0 Nays.

A motion was made by Royce Livingston, seconded by Jimmy Hamm, to adjourn the meeting. Motion: 5 Ayes, 0 Nays.

The meeting was adjourned at 7:10 pm.

Respectfully submitted,

Terri Horan
Town Clerk

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_____ Town Supervisor

_____ Town Clerk

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Highway Supt.