

TOWN OF OTEGO

December 13, 2023

The Town Board of the Town of Otego held a regular board meeting on Wednesday, December 13, 2023 at 6:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to audit the bills and any other business coming before the board.

The following members were present:

Joseph Hurlburt	Town Supervisor
Terri Horan	Town Clerk
Barbara Stanton	Councilperson
Terry Brown	Councilperson
Royce Livingston	Councilperson
Jimmy Hamm	Councilperson
JR Hurlburt	Highway Supt.

Visitors Kathy Leahy

Minutes

A motion was made by Terry Brown, seconded by Royce Livingston, to accept the minutes of the November 8th meeting. Motion: 5 Ayes, 0 Nays.

A motion was made by Royce Livingston, seconded by Jimmy Hamm, to accept the minutes of the December 6th special board meeting. Motion: 5 Ayes, 0 Nays.

Supervisor's Report

Mr. Hurlburt read the Supervisor's report for the month of November:

General Fund townwide beginning balance:	\$676,564.82
Receipts:	-9,530.29
Disbursements:	<u>23,938.11</u>
Ending Balance:	\$643,096.42
General Fund outside village beginning balance:	\$ 37,835.69
Receipts:	1,004.54
Disbursements:	<u>1,026.15</u>
Ending Balance:	\$ 37,814.08
Highway Fund townwide beginning balance:	\$738,737.80
Receipts:	22,096.42
Disbursements:	<u>119,891.02</u>
Ending Balance:	\$640,943.20
Highway Fund outside village beginning balance:	\$854,055.25
Receipts:	1,319.54
Disbursements:	<u>2,271.87</u>
Ending Balance:	\$853,102.92

A motion was made by Barbara Stanton, seconded by Royce Livingston, to accept this report as read. Motion: 5 Ayes, 0 Nays.

Dog Control Officer

DCO Amy Cross Dog Report read by Mrs. Horan. A follow-up was made on two dangerous dogs on the Town of Otego list that have not been licensed in two years, the investigation is still undergoing. Delinquent dog owners from November have been called. Finally, the DCO received the mandatory Rabies vaccine (good for 15+ years). The cost has been shared by all five towns the DCO currently covers.

Town Clerk

Terri Horan presented the Town Clerk report for the month of November.

Stan Rusin, expressed interest in being re-appointed to the ZBA for another five-year term. Royce Livingston made a motion, seconded by Terry Brown, to re-appoint Stan Rusin to the ZBA. Motion: 5 Ayes, 0 Nays.

Upon the recommendation of Mario Arevalo, Town Assessor, Teresa Sears has been appointed to fill the vacancy created by the retirement of Rosemary Holbrook on the Board of Assessment Review. A motion was made by Barbara Stanton, seconded by Royce Livingston, to approve Teresa Sears for a five-year term on the BAR. Motion: 5 Ayes, 0 Nays.

Code Officer

Mr. Wilber stated he has completed 4 hours of required zoning enforcement training as well as having a sit-down meeting with Duane Pierce, the ISO Building Code Representative for two hours. The meeting went well.

County Representative

Mr. Brockway was not present.

Highway Report/Bulldozer Status

JR, Highway Superintendent, spoke with Oneonta Equipment Rental regarding their bulldozer bid. JR noted that the bulldozer meets the town's specifications, will be completely serviced and delivered by the company. Royce Livingston made a motion, seconded by Jimmy Hamm, to accept the bid as presented by Oneonta Equipment. Motion: 5 Ayes, 0 Nays.

Funding for the bulldozer will be provided as follows: \$56,800 from ARPA; \$53,000 from DA5110.4 General Equipment Fund; and \$20,200 from the sale of the backhoe. Barbara Stanton made a motion, seconded by Royce Livingston, to approve the bulldozer funding plan as specified.

Motion: 5 Ayes, 0 Nays.

Finally, JR requested that the existing bulldozer be placed in the online vehicle auction along with various other surplus parts. Terry Brown made a motion, seconded by Jimmy Hamm to go ahead and put these items in the auction. Motion: 5 Ayes, 0 Nays.

Planning Board/Attorney

Per Lois who was unable to attend the meeting, the month has been calm with no actions brought before the planning board this month. The board is working on fee re-structuring to help offset the rising costs of public hearing notices. Planning board members also attended Beth Westfall's two-hour training on November 28, 2023. However, both Lois and Beth stated some members may fall short due to the lack of training offerings online/by the county planning board. Per Beth, the town board has the discretion to waive/change training requirements if appropriate. She asked the board to modify training requirement for 2023 from four hours to two hours. Royce Livingston made a motion, seconded by Jimmy Hamm, to accept this two-hour training requirement as complete for the year 2023. Motion: 5 Ayes, 0 Nays.

Delaware Valley Humane Society

DVHS has sent its 2024 contract to the town. The contract price remains the same, \$1800, for the year. A motion was made by Terry Brown, seconded by Royce Livingston, to accept the 2024 contract. Motion: 5 Ayes, 0 Nays.

Judges Audit

The judges have sent a request to the town to schedule the annual Judges Audit. Supervisor Hurlburt requested a date be set at the January Board Meeting and the town concurred.

NEW

Stuart Anderson, Chair of the ZBA, submitted his resignation just prior to the December board meeting. Barbara Stanton made a motion, seconded by Royce Livingston, to accept the resignation as presented. Motion: 5 Ayes, 0 Nays. The board will address the situation at the next board meeting.

Warrant #12

A motion was made by Royce Livingston, seconded by Jimmy Hamm, to pay the warrant in the following amounts: General Fund vouchers # _____ in the amount of \$ _____. Highway Fund vouchers # _____ in the amount of \$ _____. Motion: 5 Ayes, 0 Nays.

A motion was made by Barbara Stanton, seconded by Royce Livingston, to adjourn the meeting. Motion: 5 Ayes, 0 Nays.

The meeting was adjourned at 7:15 pm.

Respectfully submitted,

Terri Horan
Town Clerk

Town of Otego/December 3, 2023

_____ Town Supervisor

_____ Town Clerk

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Highway Supt.