

TOWN OF OTEGO
DECEMBER 9, 2020

The Town Board of the Town of Otego held a regular board meeting on Wednesday, December 9, 2020 at 6:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to audit the bills and any other business coming before the board.

The following members were present:

Joseph Hurlburt	Town Supervisor
Teresa Sears	Town Clerk
Barbara Stanton	Councilperson
David Sheldon	Councilperson
Terry Brown	Councilperson
Royce Livingston	Councilperson
JR Hurlburt	Highway Supt.

Minutes

A motion was made by Barbara Stanton, seconded by Terry Brown, to accept the minutes of the November 11th meeting. Motion: 5 Ayes, 0 Nays.

Supervisor's Report

Mr. Hurlburt read the Supervisor's report for the month of November:

General Fund townwide beginning balance:	\$453,854.12
Receipts:	5,188.14
Disbursements:	<u>21,001.08</u>
Ending Balance:	\$438,041.18
General Fund outside village beginning balance:	\$ 24,740.67
Receipts:	220.20
Disbursements:	<u>1,128.02</u>
Ending Balance:	\$ 23,832.85
Highway Fund townwide beginning balance:	\$502,113.06
Receipts:	.29
Disbursements:	<u>32,925.78</u>
Ending Balance:	\$469,187.57
Highway Fund outside village beginning balance:	\$662,732.14
Receipts:	208.60
Disbursements:	<u>21,893.89</u>
Ending Balance:	\$641,046.85

A motion was made by David Sheldon, seconded by Royce Livingston, to accept this report as read. Motion: 5 Ayes, 0 Nays.

Dog Control Officer

Ellen Dwyer was not in attendance.

Town Clerk/Tax Collector Report

Teresa Sears presented the Town Clerk report for the month of November. She has been working on setting up Municipay for the 2021 tax season. This will provide taxpayers the option to pay online, either by credit/debit or e-check, which will be beneficial this coming year in light of the pandemic.

County Representative

The county's concern right now is the rapid spread of Coronavirus. They wish to remind everyone to: stay home if exhibiting symptoms, wear a mask, practice social distancing, use hand sanitizer and limit the size of gatherings in order to stop the spread.

Mr. Brockway expects the 2nd Amendment Sanctuary Petition to be adopted this month.

Town of Otego/December 2020

Code Officer

Mr. Wilber was not in attendance.

Highway Report

Five out of the six highway workers tested positive for Covid in mid-November. All have recovered and are back to work.

Truck 62 is not running. After an attempt at diagnosing and fixing the problem, the truck is now at Atlantic Detroit for repair.

The hot water heater at the highway department has been replaced.

Planning Board

The planning board is processing mostly boundary line adjustment applications. The zoning commission meets every two weeks. They are working on writing site review law into the zoning ordinance.

Executive Session

A motion was made by David Sheldon, seconded by Terry Brown, to enter executive session. Motion: 5 Ayes, 0 Nays.

Executive session from 6:25 to 7:03 pm.

A motion was made by David Sheldon, seconded by Barbara Stanton, to return from executive session. Motion: 5 Ayes, 0 Nays.

Court Report

Justice Ronald Decker has submitted a letter of retirement/resignation as Town Justice, effective December 6th, 2020.

The Town Board has appreciated Mr. Decker's service for 30 years and is sorry to see him go.

A motion was made by David Sheldon, seconded by Terry Brown, to accept the resignation. Motion: 5 Ayes, 0 Nays.

The Deputy Court Clerk and Town Justice positions will be advertised in The Daily Star.

Public Health Mandate

On Labor Day, Governor Cuomo signed a bill requiring all public employers to develop and maintain new emergency plans to protect public workers in future health emergencies. Plans must be finalized by April 1, 2021.

The Town Clerk will contact NYMIR to see if they have a written plan available.

Delaware Valley Humane Society

DVHS has sent a contract renewal for 2021. No changes were made from last year's contract.

A motion was made by Barbara Stanton, seconded by David Sheldon, to accept the 2021 contract. Motion: 5 Ayes, 0 Nays.

Cyber Assessment

A motion was made by David Sheldon, seconded by Royce Livingston, to approve having a cyber assessment done by ISD. Motion: 5 Ayes, 0 Nays.

Vital Registrar Consolidation

Mrs. Stanton has given the paperwork to the village. The Village Board will consider this at their next meeting.

Renewable Energy Law

Ms. Westfall spoke to Brady Begeal, the attorney that represented the Town of Guilford, about adopting an energy law. He believes it is premature to do anything at this point. Ms. Westfall will provide a copy of the law adopted by the Town of Guilford at the next meeting.

Justice Audit

The Town Board will meet with Justice Maruszewski on December 16th at 5:00 pm to audit the books.

Town of Otego/December 9, 2020

Warrant #12

A motion was made by Barbara Stanton, seconded by David Sheldon, to pay the warrant in the following amounts: General Fund vouchers # _____ in the amount of \$ _____. Highway Fund vouchers # _____ in the amount of \$ _____.

Motion: 5 Ayes, 0 Nays.

A motion was made by David Sheldon, seconded by Royce Livingston, to adjourn the meeting.

Motion: 5 Ayes, 0 Nays.

The meeting was adjourned at 7:34 pm.

Respectfully submitted,

Teresa Sears
Town Clerk

_____ Town Supervisor

_____ Town Clerk

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Highway Supt.