

**TOWN OF OTEGO**

**February 12, 2020**

The Town Board of the Town of Otego held a regular board meeting on Wednesday, February 12, 2020 at 6:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to audit the bills and any other business coming before the board.

The following members were present:

Joseph Hurlburt	Town Supervisor
Teresa Sears	Town Clerk
Barbara Stanton	Councilperson
David Sheldon	Councilperson
Terry Brown	Councilperson
Royce Livingston	Councilperson
JR Hurlburt	Highway Superintendent

Minutes

A motion was made by Barbara Stanton, seconded by Royce Livingston, to accept the minutes of the December 11, 2019 meeting. Motion: 5 Ayes, 0 Nays.

A motion was made by Barbara Stanton, seconded by David Sheldon, to accept the minutes of the January 8<sup>th</sup> meeting. Motion: 5 Ayes, 0 Nays.

A motion was made by Terry Brown, seconded by David Sheldon, to accept the minutes of the January 22<sup>nd</sup> special meeting. Motion: 5 Ayes, 0 Nays.

Security Update

George Hesse, from Satellite Central, added new security cameras in the basement, meeting room and hallway. He will be installing an alarm system next week with sensors in the hallway and basement. He explained that these detect motion and body heat, set off by large objects only. A code will be needed to enter the building during non-business hours.

Mr. Hesse recommends a two week hold. The alarm would alert both the state police and the county sheriff's department.

Supervisor's Report

Mr. Hurlburt read the Supervisor's report for the month of January:

General Fund townwide beginning balance:	\$421,095.05
Receipts:	149,408.29
Disbursements:	<u>175,425.63</u>
Ending Balance:	\$395,077.71
General Fund outside village beginning balance:	\$ 22,603.34
Receipts:	-1,664.83
Disbursements:	<u>1,865.13</u>
Ending Balance:	\$ 19,073.38
Highway Fund townwide beginning balance:	\$409,765.43
Receipts:	437.42
Disbursements:	<u>68,401.20</u>
Ending Balance:	\$341,801.65
Highway Fund outside village beginning balance:	\$622,943.80
Receipts:	9.47
Disbursements:	<u>0.00</u>
Ending Balance:	\$622,953.27

A motion was made by Barbara Stanton, seconded by David Sheldon, to accept this report as read. Motion: 5 Ayes, 0 Nays.

Dog Control Officer

Ellen Dwyer gave the dog report for January: 7 reports of loose/stray dogs; 3 dogs lost/ 1 found; 1 warning; 1 ticket issued; 4 taken to shelter; 1 out of area call about cat.

## **Town of Otego/February 12, 2020**

### Town Clerk Report

Teresa Sears presented the Town Clerk report. She also reported on tax collection in the month of January. The town levy has been met, and 62.40% of the total warrant has been collected.

### County Representative

Mr. Brockway reported on recent activity in the county. The position of county administrator was approved, as well as a 2% increase in the bed tax. All of the increase will go to improve roads and bridges in the county.

Repairs to the jail continue to be made. Prisoners will return there in March. Office of the Aging is accepting nominations for senior recognition.

### Code Officer

Mr. Wilber will submit his annual report to New York State in April. In the last month, there is one house being built and a deck permit in process.

A motion was made by Barbara Stanton, seconded by David Sheldon, to appoint Dan Wilber as flood plain administrator for 2020. Motion: 5 Ayes, 0 Nays.

### Highway Report

With little storm activity, the highway department has been busy cleaning and repainting the entire shop.

The highway committee met on January 22<sup>nd</sup>. They discussed replacing the 4500 pickup truck. A mini bid must be opened. Ms. Westfall will write the legal notice for publishing in the paper.

A motion was made by David Sheldon, and seconded by Terry Brown, for a permissive referendum to purchase a truck with dump package, not to exceed \$90,000, from the equipment reserve fund. Motion: 5 Ayes, 0 Nays.

### Planning Board

A motion was made by David Sheldon, seconded by Terry Brown, to appoint Lois Chernin as chairman of the planning board. Motion: 5 Ayes, 0 Nays.

The board reviewed and returned maps for the census. The forms they have been updating will be finalized soon, and the zoning committee will meet in the near future.

Glenn Seroka expressed interest in serving as the alternate on the board.

### Resolution for Justice Audit

A motion was made by David Sheldon, seconded by Barbara Stanton, to accept the audit of the justices' records for 2019. Motion: 5 Ayes, 0 Nays.

### Shared Services

Ms. Westfall has been discussing the automatic renewal clause in the shared services contract with the City of Oneonta attorney, Mr. Merzig. Unable to come to an agreement, she recommends signing, but with the removal of that clause.

A motion was made by Terry Brown, seconded by David Sheldon, to renew the shared services agreement with the City of Oneonta as Ms. Westfall advises. Motion: 5 Ayes, 0 Nays.

### Youth Recreation

It is time to renew the contract for the summer program shared with the Town of Unadilla. The Unatego Superintendent sent the wrong one by accident. Ms. Westfall will send the correct one to Mrs. Stanton to give to Dr. Richards.

Work continues on the field agreement. Ms. Westfall gave Mrs. Stanton a hard copy of the agreement. OCA would like to use the fields for practice as well as games. Schedules between the two schools will have to be coordinated.

### Historical Society

Carolee Byrnes invited everyone to visit the historical society to see the recent revamping. There have been a number of interesting items recently added, including a well preserved 1768 map of the town. She pointed out the new display of historic schoolhouses in the Town hall showcase.

**Town of Otego/February 12, 2020**

Warrant #2

A motion was made by Barbara Stanton, seconded by Terry Brown, to pay the warrant in the following amounts: General Fund vouchers # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_. Highway Fund vouchers # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_.

Motion: 5 Ayes, 0 Nays.

A motion was made by David Sheldon, seconded by Terry Brown, to adjourn the meeting.

Motion: 5 Ayes, 0 Nays.

The meeting was adjourned at 6:50 pm.

Respectfully submitted,

Teresa Sears  
Town Clerk

\_\_\_\_\_ Town Supervisor

\_\_\_\_\_ Town Clerk

\_\_\_\_\_ Councilperson

\_\_\_\_\_ Councilperson

\_\_\_\_\_ Councilperson

\_\_\_\_\_ Councilperson

\_\_\_\_\_ Highway Supt.