

TOWN OF OTEGO

February 8, 2023

The Town Board of the Town of Otego held a public hearing followed by a regular board meeting on Wednesday, February 8, 2023 at 6:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to audit the bills and any other business coming before the board.

The following members were present:

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|------------------|------------------------|
| Joseph Hurlburt | Town Supervisor |
| Terri Horan | Town Clerk |
| Barbara Stanton | Councilperson |
| Jimmy Hamm | Councilperson |
| Terry Brown | Councilperson |
| Royce Livingston | Councilperson |
| JR Hurlburt | Highway Superintendent |

Guests

Ed Horan, Katharine Davis, Kathy Leahy, Jim Salisbury

Minutes

A motion was made by Terry Brown, seconded by Jimmy Hamm, to accept the minutes of the January 11th meeting. Motion: 5 Ayes, 0 Nays.

Supervisor's Report

Mr. Hurlburt read the Supervisor's report for the month of January:

| | |
|---|------------------|
| General Fund townwide beginning balance: | \$656,886.87 |
| Receipts: | 4,393.33 |
| Disbursements: | <u>29,433.88</u> |
| Ending Balance: | \$631,846.32 |
| | |
| General Fund outside village beginning balance: | \$30,878.21 |
| Receipts: | 25.26 |
| Disbursements: | <u>1,219.43</u> |
| Ending Balance: | \$29,684.04 |
| | |
| Highway Fund townwide beginning balance: | \$529,767.68 |
| Receipts: | 1,368.17 |
| Disbursements: | <u>38,767.45</u> |
| Ending Balance: | \$492,368.40 |
| | |
| Highway Fund outside village beginning balance: | \$863,080.54 |
| Receipts: | 12,655.13 |
| Disbursements: | <u>9,130.00</u> |
| Ending Balance: | \$866,605.67 |

A motion was made by Barbara Stanton, seconded by Royce Livingston, to accept this report as read. Motion: 5 Ayes, 0 Nays.

2022 Budget Transfers/Amendments

A motion was made by Terry Brown, seconded by Royce Livingston, to accept Karen Kropp's report in its entirety. 5 Ayes, 0 Nays.

Dog Control Officer

Ellen Dwyer said that dog reports are down for January and she will issue a formal combined report for January and February next month.

Town Clerk Report

Terri Horan presented the Town Clerk report for January.

Tax collection is completed for the month of January. The town levy has been met, \$300,000 has been sent to the county and 73.19% of the total warrant has been collected.

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County Representative

Mr. Brockway reported it has been generally quiet except with taxes. They have been responding to many tax questions.

Code Officer

Mr. Wilber received information on a new family dwelling and is waiting for the paperwork to come in. Other than that, it has been a slow season so far.

Highway Report

The county highway department is waiting for the 2023 County Snow/Ice contract which is being delayed due to the DOT updating the new rate schedule. And street signs are once again being stolen from the towns of Otego, Butternuts, and Unadilla. So far the number missing is 22 - and an investigation is ongoing. Some have been recovered in a creek but others have still not been found.

Planning Board

The planning board is working on maps with Tammie Harris of Otsego County Planning. She lives locally so this speeds up the process considerably.

The NY Land and Lake 12 lot parcel packet is waiting upon water mitigation on one lot and once received it will be voted on.

The zoning commission is still proceeding with consolidation of zoning documents.

County AEDs:

The unit received by the county is obsolete and cannot be serviced so the donated unit will be returned to the county.

Ed Horan, representing the Otego EMS Squad, said the squad will be donating brand new Zoll AED units to the Otego Town Hall and the Village Hall. These units will come with 2 sets of pads, batteries and the cabinet to be mounted in the lobby of the town hall as well as the signage. The squad has also agreed to monitor and take care of the units.

Mr. Horan, a certified CPR instructor, will provide the CPR/AED training for town employees who have not had this instruction. This will be done in one to two sessions; the town clerk will send out an email and participants can sign up through email or a note to the town clerk.

Installation of the Zoll AED unit will take place after the training is done, with Terry Brown and Jr Hurlburt working on it with Ed Horan.

Supervisor Hurlburt and the town board thanked Mr. Horan for all his efforts.

Other

Edson Cemetery Bequest – Beth Westfall, town attorney, has looked at the bank agreement and said it was okay to be signed. Mr. Hurlburt will do so and return it to the Community Bank.

Executive Session:

Entered 6:45 pm

Exited 7:01 pm

Katharine Davis – the court cameras recently malfunctioned and she notified George Hess, the original installer who was out of town. He quoted her a \$1200 price – so she called Directives, a local tech company on Pony Farm Road. They were up the next day to analyze the problem and fixed it quickly at a cost of \$149.00. They also followed up their service with a phone call to see if the system was working alright.

Warrant #2

A motion was made by Royce Livingston, seconded by Terry Brown, to pay the warrant in the following amounts: General Fund vouchers #24-48 in the amount of \$34,952.41.

Highway Fund vouchers #13-25 in the amount of \$17,025.44.

Motion: 5 Ayes, 0 Nays.

A motion was made by Barbara Stanton, seconded by Terry Brown, to adjourn the meeting.

Motion: 5 Ayes, 0 Nays.

The meeting was adjourned at 7:11 pm.

Respectfully submitted,

Terri Horan
Town Clerk

_____ Town Supervisor

_____ Town Clerk

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Highway Supt.