

TOWN OF OTEGO

January 20, 2021

The Town Board of the Town of Otego held a regular board meeting on Wednesday, January 20, 2021 at 6:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to audit the bills and any other business coming before the board.

The following members were present:

Joseph Hurlburt	Town Supervisor
Barbara Stanton	Councilperson
David Sheldon	Councilperson
Terry Brown	Councilperson
Royce Livingston	Councilperson
JR Hurlburt	Highway Superintendent

Minutes

A motion was made by Barbara Stanton, seconded by Terry Brown, to approve the minutes of the December 8, 2020 board meeting. Motion: 5 Ayes, 0 Nays.

Appointments

The following appointments were made for 2021:

Banks: Community Bank
Newspaper: The Daily Star
Historian: Mary Johnson-Butler
Registrar: Teresa Sears
Dog Control Officer: Ellen Dwyer
Code Enforcement Officer: Daniel Wilber
Zoning Officer: Daniel Wilber
Flood Plain Administrator: Daniel Wilber
Youth Rec Delegates: Barbara Stanton, Royce Livingston
Deputy Supervisor: Barbara Stanton
Highway Committee: David Sheldon, Terry Brown, Joseph Hurlburt
Liaison with Planning Board: David Sheldon
Bookkeeper: Karen Kropp
Health Officer: Fred Price
Dep. Highway Supt.: Kevin Stanton
Insurance Committee: Royce Livingston, Barbara Stanton
Court Clerks: Katharine Davis
Town Attorney: Beth Westfall

Mileage Rate

Per the IRS rate, town mileage rate decreased to .56/mile.

Supervisor's Report

Mr. Hurlburt read the Supervisor's report for December 2020:

General Fund town wide beginning balance:	\$438,041.18
Receipts:	31,116.54
Disbursements:	<u>33,068.38</u>
Ending Balance:	\$436,089.34
General Fund outside village beginning balance:	\$ 23,832.85
Receipts:	3,600.17
Disbursements:	<u>2,842.22</u>
Ending Balance:	\$ 24,590.80
Highway Fund town wide beginning balance:	\$469,187.57
Receipts:	116.99
Disbursements:	<u>66,421.56</u>
Ending Balance:	\$402,883.00

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Highway Fund outside village beginning balance:	\$641,046.85
Receipts:	49,613.77
Disbursements:	<u>22,183.45</u>
Ending Balance:	\$668,477.17

A motion was made by Barbara Stanton, seconded by David Sheldon, to accept this report as read. Motion: 5 Ayes, 0 Nays.

Dog Control Officer

Mr. Hurlburt read the dog report in Ms. Dwyer's absence:

October--November 9th: 4 reports of loose/stray dogs-- 2 unverified/unable to catch/no complaint; 1 warning, 1 taken to shelter; 3 lost/3 found; 1 bark/warning issued; dog-on-dog attack/warning issued; 1 cat.

November 10th--January 10th: 3 reports of loose/stray dogs-- 3 unverified/unable to catch/no complaint; 1 lost/1 found; 1 out of area.

Town Clerk/Tax Collector

Teresa Sears was not in attendance.

County Representative

Mr. Brockway was not in attendance.

Code Officer

January has been relatively quiet thus far. Mr. Wilber has had a couple of property search requests from realtors. He has to do a certificate of occupancy for a house.

Highway Report

The highway department is having a problem with plow/lawn markers that people have on the edge of the pavement which makes plowing difficult and harms the equipment. Mr. Hurlburt would like to put a notice in the newspaper and on the website about this, asking for compliance on a 3 foot clearance.

The new truck should be here next month. Mrs. Stanton asked if the insurance situation from December was corrected. A resident asked if Mr. Hurlburt knows when work will be done on the east branch of the Otsdawa. No date has been set; nothing has been heard from the county.

Planning Board

The town board received a letter of interest to serve on the planning board from Kathy Leahy.

A motion was made by Barbara Stanton, seconded by David Sheldon, to appoint Kathy Leahy to fill the vacant position on the planning board. Motion: 5 Ayes, 0 Nays.

A motion was made by David Sheldon, seconded by Royce Livingston, to reappoint Lois Chernin to the planning board for a five year term. Motion: 5 Ayes, 0 Nays.

Historian Report

Mary Johnson-Butler submitted the 2020 report to the board.

Renewable Energy Law

Ms. Westfall is giving a copy of the Town of Guilford law to Dan Wilber to review. For larger projects, the state can overrule anyway, but it may be wise to cover smaller projects under the zoning ordinance.

Justice Position

Three resumes have been submitted for the Town Justice vacancy. Mr. Hurlburt and Mrs. Stanton will form the interviewing committee. They will set up a time with the Town Justice and Court Clerk to interview these candidates.

Court Audit

The town board met with Justice Maruszewski in late December to audit the books. Justice Decker was not in attendance. A meeting to review his books may be required.

Deputy Town Clerk

The need exists for a deputy town clerk to be able to fill in for the town clerk in her absence. Mrs. Stanton and Mr. Livingston will meet with the town clerk to figure out how to go about finding someone for this position.

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Health Emergency Plan

Ms. Westfall has written a rough draft using material from NYMIR for the board to review and then discuss next month.

Mrs. Stanton read about a change to sick leave from the state. Ms. Westfall will look into that.

Warrant #1

A motion was made by Terry Brown, seconded by David Sheldon, to pay the warrant in the following amounts: General Fund vouchers # _____ in the amount of \$ _____. Highway Fund vouchers # _____ in the amount of \$ _____.

Motion: 5 Ayes, 0 Nays.

A motion was made by Terry Brown, seconded by David Sheldon, to adjourn the meeting.

Motion: 5 Ayes, 0 Nays.

The meeting was adjourned at 7:00 pm.

**This meeting was audio taped in the Town Clerk's absence and then later transcribed by her.*

Respectfully submitted,

Teresa Sears
Town Clerk

_____ Town Supervisor

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Highway Supt.