

TOWN OF OTEGO

January 11, 2023

The Town Board of the Town of Otego held a public hearing followed by a regular board meeting on Wednesday, January 11, 2023 at 6:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to hold a public hearing on Local Law #1 of the year 2023, "A Local Law regarding the Administration and Enforcement of the New York State Fire Prevention and Building Code and the State Energy Conservation Code; to vote on Local Law # 1; to audit the bills and any other business coming before the board.

The following members were present:

Joseph Hurlburt	Town Supervisor
Terri Horan	Town Clerk
Barbara Stanton	Councilperson
Terry Brown	Councilperson
Royce Livingston	Councilperson
Jimmy Hamm	Councilperson
JR Hurlburt	Highway Superintendent

Public Hearing

Mr. Hurlburt opened the public hearing on Local Law #1 of 2023. The town attorney presented a condensed summary of the proposed law which is an update to Local Law #1 of 2018. No discussion or questions ensued.

The hearing was closed at 6:10 pm and the regular meeting opened.

Royce Livingston made a motion, seconded by Jimmy Hamm, to approve Local Law #1 of 2023 as presented.

Minutes

A motion was made by Terry Brown, seconded by Barbara Stanton to accept the minutes of the December 14th, 2022 meeting. Motion: 5 Ayes, 0 Nays.

Appointments

The following appointments were made for 2023:

Banks: Community Bank
Newspaper: The Daily Star
Historian: Mary Johnson-Butler
Registrar: Terri Horan
Dog Control Officer: Ellen Dwyer
Code Enforcement Officer: Daniel Wilber
Zoning Officer: Daniel Wilber
Flood Plain Administrator: Dan Wilber
Youth Rec Delegates: Barbara Stanton, Royce Livingston
Deputy Supervisor: Barbara Stanton
Highway Committee: Joseph Hurlburt/Terry Brown
Liaison with Planning Board: Jimmy Hamm
Bookkeeper: Karen Kropp
Health Officer: Fred Price
Dep. Highway Supt.: Kevin Stanton
Insurance Committee: Royce Livingston, Barbara Stanton/Jimmy Hamm
Court Clerks: Katharine Davis, Valerie Hotchkin
Town Attorney: Beth Westfall
Flood Plain Administrator: Dan Wilber

A motion was made by Terry Brown, seconded by Royce Livingston, to accept the above appointments. Motion: 5 Ayes, 0 Nays.

Mileage Rate

Per the IRS rate, town mileage rate increased to .655/mile.

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Supervisor's Report

Mr. Hurlburt read the Supervisor's report for December 2022:

General Fund town wide beginning balance:	\$659,861.83
Receipts:	74,875.96
Disbursements:	<u>77,850.92</u>
Ending Balance:	\$656,886.87

General Fund outside village beginning balance:	\$ 33,652.80
Receipts:	1,165.27
Disbursements:	<u>3,939.86</u>
Ending Balance:	\$ 30,878.21

Highway Fund town wide beginning balance:	\$600,578.31
Receipts:	4,315.55
Disbursements:	<u>75,126.18</u>
Ending Balance:	\$529,767.68

Highway Fund outside village beginning balance:	\$734,788.89
Receipts:	192,681.27
Disbursements:	<u>64,389.62</u>
Ending Balance:	\$863,080.54

A motion was made by Barbara Stanton, seconded by Terry Brown, to accept this report as read.
Motion: 5 Ayes, 0 Nays.

Dog Control Officer

Ellen Dwyer reported on the dog report for December 14, 2022 through January 10, 2023: 2 reports of a loose/stray dogs and 2 unverified/unable to catch loose/stray dogs, no complaints; 1 barking issue ongoing, 1 inadequate shelter, 1 out of area and 1 lost dog.

Town Clerk/Tax Collector

Terri Horan presented the Town Clerk report for the month of December. Tax collection has been much better than last year and we are receiving and accepting tax payments.

Code Officer

Mr. Wilber is working on updating the fee schedule to be more in line with the county but it has been generally quiet.

Highway Report

Mr. Hurlburt reported that the brush pile has been chipped and is now mulch. And that more work has been done on the pole barn. The equipment is now inside and finishing touches are being made to complete the project.

Mr. Hurlburt also brought up the possibility of replacing one of the older trucks with a used vehicle from Tracey Road. He will get with the highway committee to go over specifications and pricing.

County Representative

Mr. Brockway was not in attendance.

Planning Board

Lois Chernin, Planning Board Chairman, gave the annual report for the planning board. There were 4 simple lot splits, 3 minor sub-divisions, 3 special use permits and 2 recertification's in 2022. She also noted that all five board members and the alternate are up to date on education requirements.

The Zoning commission is continuing to make progress on re-aligning existing redundant documents into one.

New Business:

The County has decided to surplus AED's that they are no longer using to town who are interested in receiving one. Supervisor Hurlburt asked Terry Brown to look into the situation and the training/upkeep required.

Dave Sheldon was asked by the Community Bank's Edson Family Cemetery Trust if the town would like to receive the remaining \$190 +/- balance in the account and take over ownership of the cemetery. The town has already been providing mowing services to the cemetery. Mr. Sheldon gave the town clerk the information to call the bank and see what is required of the town to assume this property.

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Warrant # 1

A motion was made by Barbara Stanton, seconded by Jimmy Hamm, to pay the warrant in the following amounts: General Fund vouchers # 1—23 in the amount of \$ 17,988.86. Highway Fund vouchers # 1—12 in the amount of \$ 23,730.32. Motion: 5 Ayes, 0 Nays.

Audience member, Diane Carlton, addressed the board with a question on why the zoning commission does not post their work sessions on the electronic sign/website. The board agreed to post the information.

A motion was made by Terry Brown, seconded by Royce Livingston, to adjourn the meeting. Motion: 5 Ayes, 0 Nays.

The meeting was adjourned at 6:52 pm.

Respectfully submitted,

Terri Horan
Town Clerk

_____ Town Supervisor

_____ Town Clerk

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Highway Supt.