

TOWN OF OTEGO Draft

January 12, 2022

The Town Board of the Town of Otego held a regular board meeting on Wednesday, January 12, 2022 at 6:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to audit the bills and any other business coming before the board.

The following members were present:

Joseph Hurlburt	Town Supervisor
Terri Horan	Town Clerk
Barbara Stanton	Councilperson
Jimmy Hamm	Councilperson
Terry Brown	Councilperson
JR Hurlburt	Highway Superintendent

Minutes

A motion was made by Barbara Stanton, seconded by Terry Brown to accept the minutes of the December 8th, 2021 meeting. Motion: 4 Ayes, 0 Nays.

Appointments

The following appointments were made for 2022:

Banks: Community Bank
Newspaper: The Daily Star
Historian: Mary Johnson-Butler
Registrar: Terri Horan
Dog Control Officer: Ellen Dwyer
Code Enforcement Officer: Daniel Wilber
Zoning Officer: Daniel Wilber
Flood Plain Administrator: Dan Wilber
Youth Rec Delegates: Barbara Stanton, Royce Livingston
Deputy Supervisor: Barbara Stanton
Highway Committee: Terry Brown, Joseph Hurlburt
Liaison with Planning Board: Jimmy Hamm
Bookkeeper: Karen Kropp
Health Officer: Fred Price
Dep. Highway Supt.: Kevin Stanton
Insurance Committee: Royce Livingston, Barbara Stanton
Court Clerks: Katharine Davis, Cindy O'Hara
Town Attorney: Beth Westfall

A motion was made by Barbara Stanton, seconded by Terry Brown, to accept the above appointments. Motion: 4 Ayes, 0 Nays.

Mileage Rate

Per the IRS rate, town mileage rate increased to .585/mile.

Supervisor's Report

Mr. Hurlburt read the Supervisor's report for December 2021:

General Fund town wide beginning balance:	\$597,899.27
Receipts:	25,004.26
Disbursements:	<u>34,728.23</u>
Ending Balance:	\$588,175.30
General Fund outside village beginning balance:	\$ 25,023.60
Receipts:	4,815.19
Disbursements:	<u>3,145.12</u>
Ending Balance:	\$ 26,693.67
Highway Fund town wide beginning balance:	\$557,036.43
Receipts:	117.96
Disbursements:	<u>56,553.23</u>
Ending Balance:	\$500,601.16

Town of Otego/January 12, 2022

Highway Fund outside village beginning balance:	\$759,054.97
Receipts:	89,376.13
Disbursements:	<u>88,788.24</u>
Ending Balance:	\$759,642.86

A motion was made by Barbara Stanton, seconded by Terry Brown, to accept this report as read.
Motion: 4 Ayes, 0 Nays.

Dog Control Officer

Mrs. Horan read the dog report for December in Ms. Dwyer's absence: 1 report of a loose/stray dog and 1 unverified/unable to catch loose/stray dog, no complaints.

Town Clerk/Tax Collector

Terri Horan presented the Town Clerk report for the month of December. Tax collection has been delayed due to numerical errors on the part of the County. We are working with them daily to get this resolved so we can begin processing taxes. We are receiving and accepting tax payments.

Code Officer

Mr. Wilber has completed a couple of Certificates of Occupancy inspections but it has been generally quiet.

Highway Report

Snow maintenance is well underway, with the use of sand for the recent icy conditions.

Mr. Hurlburt reported that the new tractor/ broom is here and invited interested persons to come view it.

He also expressed the possibility of building a 40' x 60' three sided shed for new equipment. Beth Westfall will look into whether it qualifies for infrastructure funding.

Mr. Hurlburt also brought up the 2020 Covid Payroll Relief ARPA funds which need to be used by June.

A motion was made by Barbara Stanton, seconded by Terry Brown, to move the funds to the Highway Covid relief payroll. Motion: 4 Ayes, 0 Nays.

Mr. Hurlburt gave the payroll paperwork to the Town Clerk to give to Karen Kropp to begin processing.

County Representative

Mr. Brockway reported that the County Planning Board is continuing to work on the I88 corridor project and they have reached out to some property owners.

Also the EMS Shared Services Plan is progressing well.

Planning Board

Lois Chernin, Planning Board Chairman, gave the annual report for the planning board and noted that they are reviewing and re-doing bylaws. She also stated that application forms are now available on the Town website under the Planning Board page.

Custom Electronics re-zoning:

A motion was made by Jimmy Hamm, seconded by Terry Brown to schedule a Public Hearing on February 9th, 2022 at 6:00 pm prior to the regular board meeting to approve the rezoning. Motion: 4 Ayes, 0 Nays.

Court Report

Oneonta Town Justice Karen Liddle is interested in replacing Peter McGann as temporary justice for Otego.

A motion was made by Terry Brown, seconded by Barbara Stanton, to appoint Karen Liddle as Temporary Otego Town Justice. Motion: 4 Ayes, 0 Nays.

The annual audit of the justices' records is scheduled for February 2nd, 2022. The time will be confirmed with Town Board members.

Cannabis Law

Licensing of adult use marijuana dispensaries. This issue has been previously discussed. Since the Town of Otego has not opted out, no motion needs to be made.

Town of Otego/January 12, 2022

Warrant # 1

A motion was made by Barbara Stanton, seconded by Jimmy Hamm, to pay the warrant in the following amounts: General Fund vouchers # 1—30 in the amount of \$ 14,724.15. Highway Fund vouchers # 1—14 in the amount of \$ 84,668.15. Motion: 4 Ayes, 0 Nays.

A motion was made by Jimmy Hamm, seconded by Terry Brown, to adjourn the meeting.
Motion: 4 Ayes, 0 Nays.

The meeting was adjourned at 7:04 pm.

Respectfully submitted,

Terri Horan
Town Clerk

_____ Town Supervisor

_____ Town Clerk

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Highway Supt.