

Town of Otego

July 11, 2018

The Town Board of the Town of Otego held a regular board meeting on Wednesday, July 11, 2018 at 6:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to audit the bills and cover any other business coming before the board.

The following members were present:

Joseph Hurlburt	Town Supervisor
Teresa Sears	Town Clerk
Barbara Stanton	Councilperson
David Sheldon	Councilperson
Terry Brown	Councilperson
Royce Livingston	Councilperson
JR Hurlburt	Highway Superintendent

Minutes

A motion was made by David Sheldon, seconded by Terry Brown, to accept the minutes of the June 13th meeting. Motion: 5 Ayes, 0 Nays.

Supervisor's Report

Mr. Hurlburt read the Supervisor's report for the month of June:

General Fund townwide beginning balance:	\$436,823.11
Receipts:	5,554.62
Disbursements:	<u>22,098.31</u>
Ending balance:	\$420,279.42
General Fund outside village beginning balance:	\$ 33,246.76
Receipts:	295.11
Disbursements:	<u>1,132.49</u>
Ending balance:	\$ 32,409.38
Highway Fund townwide beginning balance:	\$395,814.80
Receipts:	6.41
Disbursements:	<u>1,829.99</u>
Ending balance:	\$393,991.22
Highway Fund outside village beginning balance:	\$720,816.66
Receipts:	9,906.77
Disbursements:	<u>74,859.78</u>
Ending balance:	\$655,863.65

A motion was made by Barbara Stanton, seconded by David Sheldon, to accept this report as read. Motion: 5 Ayes, 0 Nays.

Otsego County Soil & Water

Mr. Jordan Clements presented a project he is working on to address the flooding concerns in Otsego County. Using a stream program model adopted from Chemung County, this project seeks to be proactive to minimize the damage caused by flooding, through replacing culverts and widening streambeds. This would require additional county positions to identify areas of need and carry out the work. Each town would be required to enter a contract per year, for 5 years, and must contribute according to the population of their town. He is requesting \$4200 from the Town of Otego. A resolution will have to be passed by October to show intent. The project will begin in January 2019.

Discussion followed, including questions raised about where funding will come from for new employees and how work projects will be prioritized.

Dog Control Officer

Ellen Dwyer gave the dog report for the month of June. There were: 5 reports of loose/stray dogs; 1 lost/found; 2 requests for information. The rabies clinic for Otego will be held on October 10th.

Town Clerk Report

Teresa Sears presented the town clerk monthly report for the month of June.

Town of Otego/July 11, 2018

County Representative

Kathy Clark reported on a study being done by the county on affordable housing in order to obtain credible data to apply for grants. Heat Smart Otsego will be providing education on clean heating and cooling technologies in the area: July 31st at Origins Café in Cooperstown and August 9th at The Green Earth in Oneonta.

Code Officer

Dan Wilber shared code activity for the month of June. There was: 1 baseball camp rental fire inspection; 1 building permit; 1 building permit renewal (septic); and 1 sign permit.

Planning Board

Elizabeth Callahan reported that work continues on procedures. Memorial trees have yet to be purchased and planted.

Court Report

Justice Maruszewski stated that as of June 30th, 100 more tickets had been issued for this year than all of last year. Interviews for the vacant court clerk position are completed. They have selected Jamie Smith, from Sidney. The JCAP grant is now open. New flooring options for the hallways and meeting room will be explored.

A motion was made by Barbara Stanton, seconded by Terry Brown, to hire Jamie Smith as the new court clerk at \$14.50 per hour. Motion: 5 Ayes, 0 Nays.

Highway

Mr. Hurlburt received the final FEMA paperwork, and the money should be received within three weeks. The well pump system was replaced yesterday. Ditch cleaning and town mowing is well underway. Mr. Hurlburt requested an executive session at the close of the regular meeting to discuss a personnel matter.

Standard Work Day Resolution

A motion was made by David Sheldon, seconded by Barbara Stanton, to adopt the Standard Work Day and Reporting Resolution for Elected and Appointed Officials, to be filed after being made available to the public for thirty days. Motion: 5 Ayes, 0 Nays.

Tax Collector Report

Teresa Sears gave the annual report for 2018: the town warrant was satisfied in February for \$988,189.00; interest and penalties amounted to \$5490.65. Taxes were collected for 1642 parcels. Mrs. Sears settled with the county in May with total payments to the county of \$507,683.35.

Destruction of Records

The town clerk presented a schedule for the destruction of records. The board is placing a hold on this until cost can be determined.

Phone/Fax/Internet Provider

The town clerk presented the proposal for a new provider. Comparison costs between the present provider and potential one were studied. Mrs. Sears was asked to look into the cost of a different website host provider.

A motion was made by David Sheldon, seconded by Barbara Stanton, to terminate the service contract presently in place with Magna 5. Motion: 5 Ayes, 0 Nays.

A motion was made by Barbara Stanton, seconded by David Sheldon, to enter into a contract with Spectrum for five phone lines plus service beamed to the Highway Department. Motion: 5 Ayes, 0 Nays.

School Proposals Status

Mr. Downey asked to share the most current status of the Otego Elementary School proposals. There are three bids presently: LLP; Kildonan School for Dyslexia; 2+4. Copies of the proposals are available at the schools, library, and the Town Hall. The next school board meeting is July 30th. Representatives for each proposal will be present for a question and answer session. A board decision will follow.

Ms. Callahan expressed the concern of residents for how quickly this is progressing. She would like to see the town take a careful look at how this will impact Otego.

Highway

A motion was made by David Sheldon, seconded by Terry Brown to enter into executive session to discuss highway personnel matters. Motion: 5 Ayes, 0 Nays.

Town of Otego/July 11, 2018

Executive Session: 7:35pm Adjourns: 8:00 pm

No action was taken.

Warrant #7

A motion was made by Terry Brown, seconded by David Sheldon, to pay the warrant in the following amounts: General Fund vouchers # _____ in the amount of \$_____. Highway Fund vouchers # _____ in the amount of \$_____. Motion: 5 Ayes, 0 Nays.

A motion was made by David Sheldon, seconded by Barbara Stanton, to adjourn the meeting. Motion: 5 Ayes, 0 Nays. Meeting adjourned at 8:10 pm.

Respectfully Submitted,

Teresa Sears
Town Clerk

_____ Town Supervisor

_____ Town Clerk

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Highway Supt.