

Minutes

**Town of Otego Planning Board**

**August 15, 2017**

**REGULAR PLANNING BOARD MEETING**

**APPROVED**

The Regular Planning Board Meeting officially opened at 7:05 PM.

**ROLL CALL:**

**Board Members Present:** Chairwoman Kate Lawrence, Elizabeth Callahan, and Katie Higgins (as an acting member.) Lois Chernin came in at 7:07 PM and Mark Dye at 7:10 PM.

**Board Members Excused:** Roberto Romano

**In Attendance Tonight:** Teresa DeSantis, Planning Board Recording Secretary

**In Attendance Tonight:** Codes Officer Dan Wilber

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REVIEW OF THE MEETING MINUTES FOR THE JULY 18 REGULAR MEETING:

The unapproved meeting minutes for the July 18, 2017 Planning Board Regular Meeting were reviewed. A Motion was made by Elizabeth Callahan to accept the Minutes as amended.

MOTION to accept the July 18, 2017 Planning Board Regular Meeting Minutes as amended.

Motion by Elizabeth Callahan and seconded by Katie Higgins.

Voice Vote: YES   5   NO   0  

All in favor, none opposed, motion carried.

NEW BUSINESS:

Bernard Freudenmann on Franklin Mountain Road- Pre-Application meeting for a lot split

Bernard Freudenmann did not attend this evening, and has not dropped off any completed application materials. He was going to come to the Planning Board for a pre-application

meeting. Chairwoman Kate Lawrence asked that he be removed from the September Agenda.

OLD BUSINESS:

John Attanasio- Simple Lot Split- 1641 Co Hwy 8; TM #272.00-1-30.00:

John Attanasio was at the meeting this evening. He has previously dropped off all his completed application materials. The proposed action is to split off 23.7 acres off of the 163.73 acre parent parcel. The Planning Board reviewed and completed the SEQRA EAF form provided by Mr. Attanasio. Mr. Attanasio made changes and initialed them to Part 1 Questions 9, 10, 11. He changed the answers to Questions 9, 10, and 11 to "NA." The Planning Board completed Part 2 of the SEQRA EAF at the July Planning Board meeting. All questions in Part 2 were answered "no".

*MOTION that, after reviewing the submitted EAF form, the Planning Board finds that this action does not pose any significant environmental impacts and therefore makes a Negative Declaration and Authorizes the Chair to sign the EAF form.*

Motion by Elizabeth Callahan and Seconded by Lois Chernin.

Voice Vote: YES   5                        NO   0  

All in favor, none opposed, motion carried.

*MOTION that the Planning Board, having determined that this application is in compliance with the Town Zoning and Subdivision Law, approves the Lot Split of John Attanasio for Parent Parcel #272.00-1-30.00 of a 163.73 Acre parcel, with 23.7 Acres being split off, and authorizes the Chair to sign the mapping.*

Motion by Elizabeth Callahan and Seconded by Lois Chernin.

Voice Vote: YES   5                        NO   0  

All in favor, none opposed, motion carried.

Planning Board Review of Lot Split and Site Plan Forms:

The Planning Board will continue its review of the site plan and sketch plan worksheets, and split forms at the next meeting.

COMMUNICATIONS:

The Codes Officer Dan Wilber was present at the meeting tonight. He mentioned that on Secor Road, a person wishes to put in a second dwelling unit on the property. They would like to install a manufactured housing unit to house their mother. They would like to use the existing septic system from the other home. Mr. Wilber explained that there needs to be adequate septic present for each dwelling unit on the property.

Dan Wilber will deny the permit and forward the request to the Zoning Board of Appeals.

Dan Wilber also noted that Brad Feik would like a Certificate of Occupancy, but is missing a front porch entryway deck and stairs to the dwelling. The front porch entryway deck must be at least 3 feet by 3 feet and have stairs.

The topic of memorial trees for former Planning Board members Stephen Butler and Marla Calabro was again discussed. The Planning Board members would like the site preparation to be completed and the trees planted this fall before the ground freezes. This will require the assistance of the Town Highway department for the site preparation. ZBA member Stuart Anderson had suggestions on the size of the hole (2x diameter of the tree root ball) and that a drainage channel will have to be dug "level to daylight" to ensure proper drainage and to ensure the trees' survival. Planning Board members would like the Town to purchase two flowering crab apple trees. The trees can be fenced with chicken wire and mulch around the base of the tree to deter animals. Codes Officer Dan Wilber offered to pick up the trees if they fit in the back of his pickup truck.

The trees would be planted to the right side of the Town Hall. Kate Lawrence said she would ask Town Clerk Maryalice Brown to see what Town budget line would apply.

PRIVILEGE OF THE FLOOR: NONE

TRAINING REPORTS: No training reports for the last month. Alternate member Katie Higgins noted that she had attended the Pipeline Safety Awareness training in May, but had not received a certificate of completion. It was discussed that this Fall, Planning Board members hoped to attend a Coughlin and Gerhart Planning training down in Binghamton.

The Meeting was adjourned at 7:59 PM.

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Respectfully Submitted-

Teresa DeSantis

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Town of Otego Planning Board Recording Secretary