

TOWN OF OTEGO

March 11, 2020

The Town Board of the Town of Otego held a regular board meeting on Wednesday, March 11, 2020 at 6:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to audit the bills and any other business coming before the board.

The following members were present:

Joseph Hurlburt	Supervisor
Teresa Sears	Town Clerk
Barbara Stanton	Councilperson
David Sheldon	Councilperson
Terry Brown	Councilperson
Royce Livingston	Councilperson

Minutes

A motion was made by Terry Brown, seconded by David Sheldon, to approve the minutes of the February 12th regular meeting. Motion: 5 Ayes, 0 Nays.

Supervisor's Report

Mr. Hurlburt read the Supervisor's report for February:

General Fund townwide beginning balance:	\$395,077.71
Receipts:	263,358.25
Disbursements:	<u>45,567.57</u>
Ending Balance:	\$612,868.39
General Fund outside village beginning balance:	\$ 19,073.38
Receipts:	49,440.25
Disbursements:	<u>35,058.25</u>
Ending Balance:	\$ 33,455.38
Highway Fund townwide beginning balance:	\$341,801.65
Receipts:	360,423.69
Disbursements:	<u>41,335.84</u>
Ending balance:	\$660,889.50
Highway Fund outside village beginning balance:	\$622,953.27
Receipts:	207,709.52
Disbursements:	<u>0.00</u>
Ending balance:	\$830,662.79

A motion was made by Barbara Stanton, seconded by David Sheldon, to accept this report as read. Motion: 5 Ayes, 0 Nays.

Dog Control Officer

Ellen Dwyer gave the dog report for February: 3 reports of loose/stray dogs/unverified/unable to catch; 3 no complaint; 1 cat call.

Town Clerk/Tax Collector Report

Mrs. Sears presented the Town Clerk Annual Report for 2019 and the Town Clerk report for February. Tax collection is at 67.16% for a total of \$1,326,794.68.

County Representative

Mr. Brockway reported that the coronavirus situation was discussed in the recent committee meeting. The county is aware and working with Bassett Hospital on preparations. Having two colleges in Oneonta is a concern.

Code Officer

Mr. Wilber has received a second housing complaint on the same property. He has contacted the property owner. A certificate of occupancy was issued for the new home on Memory Lane. There is a home being built on Flax Island Road.

Highway Report

Mr. Hurlburt attended the highway superintendent's meeting. CHIPS and PAVE NY money will be there; they are waiting to hear word on the emergency winter money. The highway department has been busy repairing trucks and straining sand for next year.

When the paperwork is ready for bids on the new truck, Mr. Hurlburt will be sending it out.

Town of Otego/March 2020

Planning Board

The planning board is hoping to finalize the forms this month. They will also be straightening out the fee schedule. The zoning committee meets tomorrow to continue work.

School/Town Agreement

Jim Hurlburt, the representative for Little League, brought the field maintenance question to the board. He and Daryl Birdsall met with the Unatego athletic director and director of facilities/grounds to discuss this; they learned that no plan is in place. Mr. Hurlburt would like this ironed out before the season begins.

Discussion of the agreement took place. It was decided to change 4A to “responsible for mowing” and move the rest to 3C.

The town supervisor recommends signing the agreement with these changes, then sending it to the high school. A special meeting will be called to approve it. Mrs. Stanton will discuss this with the town attorney tomorrow.

Court Clerk Position

The deputy court clerk position is open and advertised on Monster, the town sign and website. Applications are due by March 21st.

Mr. Hurlburt read the resignation letter from Jamie Smith whose last day is March 12th.

A motion was made by Terry Brown, seconded by David Sheldon, to accept this resignation. Motion: 5 Ayes, 0 Nays.

Budget Transfers and Amendments

A motion was made by David Sheldon, seconded by Barbara Stanton, to accept the 2019 Budget Transfers and Amendments, as attached. Motion: 5 Ayes, 0 Nays.

JCAP Project

The board has agreed to hire Ernie Kroll to switch the door and window in the town clerk office per recommendation of the NYS security audit.

Shared Service Agreement

There is still no word from the Town of Oneonta. The highway superintendent was contacted by Rich Bremmer, from the county, about a 5 year snow and ice agreement. He will look into what we have had in the past and go with the same.

Warrant #3

A motion was made by David Sheldon, seconded by Terry Brown, to pay the warrant in the following amounts: General Fund vouchers # _____ in the amount of \$ _____. Highway Fund vouchers # _____ in the amount of \$ _____. Motion: 5 Ayes, 0 Nays.

A motion was made by David Sheldon, seconded by Terry Brown, to adjourn the meeting. Motion: 5 Ayes, 0 Nays.

The meeting was adjourned at 6:50 pm.

Respectfully submitted,

Teresa Sears
Town Clerk

_____Town Supervisor

_____Town Clerk

_____Councilperson

_____Councilperson

_____Councilperson

_____ Councilperson

_____ Highway Supt.