

**TOWN OF OTEGO PLANNING BOARD**  
**Minutes of Regular Meeting**  
**May 18, 2021**

<b>Planning Board Members Present:</b>	Lois Chernin, Mark Dye, Kathy Leahy, Harry Martin, Lonnie Ridgway
<b>Planning Board Members Absent:</b>	None
<b>Planning Board Member Excused:</b>	None
<b>Planning Board Alternate:</b>	None
<b>Planning Board Recording Secretary:</b>	Colleen Bushnell
<b>Codes Officer - Dan Wilber:</b>	Present
<b>Town Board Liaison - David Sheldon:</b>	Present
<b>Members of the Public:</b>	4

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The regular meeting of the Town of Otego Planning Board opened at 7:06 pm.

The minutes from the April 20, 2021 meeting were reviewed by members. No corrections needed.

**Motion made by Kathy Leahy, seconded by Harry Martin to accept the minutes as written.**

**Vote: Yes: 5 No: 0 Motion Carried.**

**Reports:** David Sheldon reports nothing to report from the Town Board meeting other that Buzz Hesse wants to meet with us.

Lois reports that Buzz Hesse is now the head of the Village Planning Board. He feels the Village Planning Board and the Town Planning Board should discuss actions. Lois states unless it concerns the town there is not anything to discuss. there has been a request for a walk-way around the pond. This is a village issue, not a town issue. Lois will update as needed.

**Old Business:**

- Robert Birch in attendance regarding his application for a Minor Subdivision on County Highway 8. This Minor Subdivision will have three building lots and a common (forever wild) area lot for use by the owners of the three building lots. Access to the common area would be between lots two and three.
- Dan Wilber did visit the property to assess the required access to the common area. He questions if the best access would be between lots two and three ad planned. Mr. Birch states the access would also be the driveway for lots two and three. Building lot one would have its own driveway. Any issues would be resolved in any contracts for the properties.
- Dan notes fire trucks or ambulance would be unable to access the common area due to the incline to the creek bed. Any emergency vehicle would need to find another way in or access it on foot. Dan states the driveway will need to be 20 feet wide. It does not legally need a turn around but feels it would be of benefit to have a 40-60 feet turn around. Lois questions the type of surface the access would have. Mr. Birch states it would be a gravel access.
- Mr. Birch will prepare papers to include a description needed for reasonable access with a 40-60 foot turn around for the June meeting. He will also prepare the wording for the restricted covenants for the common area. The access to the common area would be a permanent right of way. If the property should be sold for any reason the covenant would stay with the property. The Planning Board cannot act on this until all information is reviewed. This information will be reviewed by the Planning Board prior to the Public Hearing at the June 15, 2021 meeting.
- Tom and Tina Brown are present regarding a Boundary Line Adjustment action for tax number 297.00-1-18 and 297.00-1-19 approved December 15, 2020. They exceeded the time limit of 62 days to report it to the county. They are requesting the chairperson re-certify the map.

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**Old Business:** (continued)

**Motion made by Kathy Leahy, seconded by Harry Martin, for the Chairperson to re-certify the map regarding action for the Boundary Line Adjustment for the above tax numbers approved by the Otego Town Planning Board on December 15, 2020.**

**Vote: Yes: 5 No: 0 Motion Carried.**

- Lois Chernin signed the map to re-certify the Boundary Line Adjustment.
- Lois requested the Planning Board make a motion allowing her to act on whatever Mr. Brown's lawyer may request without them needing to return.

**Motion made by Kathy Leahy, seconded by Lonnie Ridgway, to allow Lois to do whatever is necessary for this decision without Tom Brown needing to come to another meeting.**

**Vote: Yes: 5 No: 0 Motion Carried.**

- Review of the By-Laws - Beth Westcott is reviewing the By-Laws and will note any concerns. She will report this to Lois as soon as possible. Lois will e-mail any changes to the Planning Board.
- Harry Martin reports on the Memorial tree markers. An 8x5 aluminum marker cost is \$146. The Board notes it would like a plaque posted at each tree. Lois will get the necessary information for each plaque to Harry. She will also speak with the Road Supervisor to verify the installation of concrete for the markers.

**Motion made by Mark Dye, seconded by Kathy Leahy, to purchase an 8x5 aluminum marker for each tree.**

**Vote: Yes: 5 No: 0 Motion Carried.**

**New Business:** None

**Communications:** None

**Privilege of the Floor:** None

**Note: Special Meeting scheduled for May 25, 2021 at 7:00 pm for Public Hearing regarding the Minor Subdivision for tax # 318.00-1-44.01 requested by Troy Hurlburt.**

Next regular meeting: June 15, 2021 at 7:00pm.

**Motion made by Mark Dye, seconded by Kathy Leahy to adjourn the meeting.**

**Vote: Yes: 5 No: 0 Motion carried.**

Meeting adjourned at 8:11 pm.

Respectfully Submitted:

Colleen Bushnell, Secretary