

TOWN OF OTEGO PLANNING BOARD

Minutes of Regular Meeting

October 17, 2023

Planning Board Members Present:	Lois Chernin, Mark Dye, Kathy Leahy, Harry Martin, Lonnie Ridgway
Planning Board Members Absent:	None
Planning Board Member Excused:	None
Planning Board Alternate Present:	David Sheldon
Planning Board Recording Secretary Present:	Colleen Bushnell
Codes Officer - Dan Wilber:	Present
Town Board Liaison – Jimmy Hamm:	Present
Members of the Public:	3

The regular meeting of the Town of Otego Planning Board opened at 7:04 pm.

The minutes from the September 19, 2023 regular meeting were reviewed by members.

Motion made by Harry Martin, seconded by Kathy Leahy, to accept the minutes as written. No discussion.
Vote: Yes: 5 No: 0 Motion Carried.

Reports:

Jimmy Hamm reports for the Town Board:

- The Town Board budget is increased 1.9% for 2024.
- The Town has hired a new Dog Warden – Amy Cross.
- The Town has placed new exit lighting in the town hall.

Old Business:

- David Thomas is present representing Frank Dennis regarding an application for a Boundary Line Adjustment on Upper Green Street.
- This action was approved at the September 19, 2023 meeting.
- Mr. Thomas is requesting the Chairperson sign a new survey map to take to Cooperstown. There is no change in the action from September.

Motion made by Lonnie Ridgway, seconded by Harry Martin, to allow Lois Chernin to sign the second survey map. No discussion.

Vote: Yes: 5 No: 0 Motion Carried.

A contingency motion made by Kathy Leahy, seconded by Lonnie Ridgway, to allow Lois Chernin to sign a new map without a meeting of the Planning Board should Cooperstown reject this map as there is no box on the map for a signature. No discussion.

Vote: Yes: 5 No: 0 Motion Carried.

New Business:

- Lois discussed educational training needed for Planning Board members for 2023. All members must complete training prior to January 1, 2024. Harry Martin has completed his necessary training.
- Harry stated New York State Planning Board has training on October 24, 2023 on-line from 12:00 noon to 1:00 pm.
- The state department has courses that members can take called Lunch-N-Learn. Harry will send the link to all board members.

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New Business: (continued)

- Lois asked for members' suggestions for topics that Beth Westfall could provide training for.
- Suggestions were SEQR forms, Special Use Permits, Cluster Development, Additional Living in Buildings/Rental Units, and Air B-N-Bs.
- Lois will contact Beth regarding these suggestions and set up training.

Privilege of the Floor: None

Next meeting: November 21, 2023 at 7:00 pm.

Motion made by Kathy Leahy, seconded by Harry Martin, to adjourn the meeting.

Vote: Yes: 5 No: 0 Motion carried.

Meeting adjourned at 7:35 pm.

Respectfully Submitted:

Colleen Bushnell, Secretary