

Dye ✓

**TOWN OF OTEGO PLANNING BOARD**  
**Minutes of Annual Meeting**  
**January 18, 2022**

<b>Planning Board Members Present:</b>	Lois Chernin, Mark Dye, Kathy Leahy, Lonnie Ridgway
<b>Planning Board Members Absent:</b>	None
<b>Planning Board Member Excused:</b>	Harry Martin
<b>Planning Board Alternate:</b>	None
<b>Planning Board Recording Secretary:</b>	Colleen Bushnell
<b>Codes Officer - Dan Wilber:</b>	Present
<b>Town Board Liaison - James Hamm</b>	Present
<b>Members of the Public:</b>	5

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The annual meeting of the Town of Otego Planning Board opened at 7:01 pm.

The minutes from the December 21, 2021 regular meeting were reviewed by members. No corrections needed.

**Motion made by Kathy Leahy, seconded by Lonnie Ridgway, to accept the minutes as written.**  
**Vote: Yes: 4 No: 0 Motion Carried.**

According to the Planning Board By-Laws the Planning Board is to have an annual meeting in January of each year to elect officers for the year. There is only one officer to elect which is the Vice Chairman. The Chairman is appointed by the Town Board. The present Vice Chairman is Mark Dye. Kathy Leahy nominated Mark Dye to be Vice Chairman for 2022. There were no other nominations.

**Motion made by Kathy Leahy, seconded by Lonnie Ridgway, to elect Mark Dye as Vice Chairman for the year 2022.**

**Vote: Yes: 3 No: 0 Motion Carried.**

It was suggested the Planning Board members also elect a Secretary for the year. This position is an employee of the Town of Otego, however, the Planning Board needs to approve that position. The present Secretary is Colleen Bushnell. Mark Dye nominated Colleen Bushnell as Secretary for 2022. There were no other nominations.

**Motion made by Mark Dye, seconded by Kathy Leahy, to elect Colleen Bushnell as Secretary for the year 2022.**

**Vote: Yes: 4 No: 0 Motion Carried.**

Lois states the budget was completed and accepted by the Town Board. The Planning Board is expecting to purchase a new computer this year. There was no further discussion.

**Motion made by Mark Dye, seconded by Kathy Leahy, to adjourn the Annual Meeting.**

**Vote: Yes: 4 No: 0 Motion Carried.**

The Annual Meeting of the Town of Otego Planning Board was adjourned at 7:09 pm.

**Minutes of Regular Meeting  
January 18, 2022**

**Reports:** David Sheldon introduced James Hamm who is the new liaison from the Town Board.

**Old Business:** None

**New Business:**

- Mike Burns of Base Camp Construction is in attendance to request a Simple Lot Split of property with tax # 296.00-1-22.00 at 1063 Flax Island Road. He is requesting a Simple Lot Split to a 79.11 acre parcel to two parcels consisting of 28.11 acres on the west side of Flax Island Road and 51 acres on the east side.
- Lois notes that Mike Burns signature on the application was not notarized. He signed again and Dan Wilber notarized his signature.

**Motion made by Mark Dye, seconded by Kathy Leahy to declare the Planning Board of Otsego lead agency in the matter of the Simple Lot Split for tax # 296.00-1-22.00 owned by Base Camp Construction.**

**Vote: Yes: 4 No: 0 Motion Carried.**

- Lois read the questions from the EAF form. The answer to each question was no. This Simple Lot Split results in no adverse environmental impact and can be given a negative declaration. No further SEQER action is required.

**Motion made by Mark Dye, seconded by Lonnie Ridgway, to declare this a negative declaration under SEQER needing no further action.**

**Vote: Yes: 4 No: 0 Motion Carried.**

**Motion made by Kathy Leahy, seconded by Lonnie Ridgway, to declare the application for this Simple Lot Split as complete.**

**Vote: Yes: 4 No: 0 Motion Carried.**

**Motion made by Kathy Leahy, seconded by Lonnie Ridgway to approve the Simple Lot Split for tax # 296.00-1-22.00.**

**Vote: Yes: 4 No: 0 Motion Carried.**

- A letter of this action will be sent to Mr. Burns and to Otsego County.

**Communications/Privilege of the Floor:** None

Next meeting: February 15, 2022 at 7:00 pm.

**Motion made by Mark Dye, seconded by Kathy Leahy, to adjourn the meeting.**

**Vote: Yes: 4 No: 0 Motion carried.**

Meeting adjourned at 7:31 pm.

Respectfully Submitted:

Colleen Bushnell, Secretary