

## TOWN OF OTEGO PLANNING BOARD

### Minutes of Regular Meeting

September 20, 2022

<b>Planning Board Members Present:</b>	Lois Chernin, Mark Dye, Kathy Leahy, Lonnie Ridgway
<b>Planning Board Members Absent:</b>	None
<b>Planning Board Member Excused:</b>	Harry Martin
<b>Planning Board Alternate Present:</b>	David Sheldon
<b>Planning Board Recording Secretary Present:</b>	Colleen Bushnell
<b>Codes Officer - Dan Wilber:</b>	Present
<b>Town Board Liaison – Jimmy Hamm:</b>	Excused
<b>Members of the Public:</b>	6

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The regular meeting of the Town of Otego Planning Board opened at 6:58 pm.

The minutes from the August 16, 2022 regular meeting were reviewed by members.

**Motion made by Kathy Leahy, seconded by Lonnie Ridgway, to accept the minutes as written.**

**Vote: Yes: 5 No: 0 Motion Carried.**

**Reports:** Jimmy Hamm is not present at this Planning Board meeting. Lois Chernin reported from the last Town Board meeting. Beth Westcott was not present at that meeting so there has been no progress on the overlay for Greenies. There were no other issues concerning the Planning Board.

#### **New Business:**

- Evelyn Sullivan is present with an application regarding a Simple Lot Split of property with tax # 273.00-2-14.00 on 127 Sullivan Road in Otego. She is requesting the property be split by the road which runs between two parcels. The parcels are under two different deeds but with the same tax number.
- The list of property owners within 500 feet of the parcel involved do not need to be contacted.
- The north side of the property is about 41 acres and the south side is about 27 acres. The road frontage is the same for each parcel and meets the requirements.
- Lois states Evelyn only needs to have a new tax number assigned to one parcel. If this is approved Evelyn must report it to Otsego County within 62 days which would be by November 18, 2022.
- No EAF form is required for this action according to Dan Wilber.

**Motion made by David Sheldon, seconded by Kathy Leahy, to approve the Simple Lot Split for tax #273.00-2-14.00 at 127 Sullivan Road in Otego.**

**Vote: Yes: 5 No: 0 Motion Carried.**

- A letter of this action will be sent to Evelyn Sullivan and to Otsego County.

#### **Old Business:**

- Robert Birch is in attendance regarding property owned by the Andrew Latham Estate on county highway 6 with tax # 307.00-1-24. An application was submitted in September 2021 for a Minor Subdivision of this property. Two of the parcels did not have the required 1:4 ratio and the subdivision was rejected by the Planning Board at that meeting.
- Mr. Birch is presenting a new subdivision of this same property into three parcels. The parent parcel will have 126.98 acres with the required road frontage on county highway 6, the second two parcels on the east side will have the required road frontage on Burdick Hill Road. One parcel will be 12.7 acres, and the other with 9.44 acres.
- This Minor Subdivision meets the requirements for acreage, ratio, and road frontage.
- Mr. Birch will submit an application for this Minor Subdivision prior to the October 18, 2022 meeting at which the Planning Board will review the application and schedule a Public Hearing.
- No action required at this time.

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**Old Business:** (continued)

- Lois discussed the training required by all Planning Board members.
- No one received confirmation of the training received on the town computer software in August. The Town Board approved this training as one hour of the requirement. Lois will obtain minutes from that meeting to log in the book.
- Beth Westcott will be providing some training at some point later this year.

**Communications:**

- David Sheldon asked Lois regarding the Planning Board budget which is due to the Town Board by the end of this month. Lois states it will be completed prior to the deadline.

**Privilege of the Floor:** None

Next meeting: October 18, 2022 at 7:00 pm.

**Motion made by Kathy Leahy, seconded by David Sheldon, to adjourn the meeting.**

**Vote: Yes: 5 No: 0 Motion carried.**

Meeting adjourned at 7:32 pm.

Respectfully Submitted:

Colleen Bushnell, Secretary