

TOWN OF OTEGO PLANNING BOARD
Minutes of Regular Meeting
August 15, 2023

Planning Board Members Present:	Lois Chernin, Kathy Leahy, Harry Martin, Lonnie Ridgway
Planning Board Members Absent:	Mark Dye
Planning Board Member Excused:	None
Planning Board Alternate Present:	David Sheldon, Acting Member
Planning Board Recording Secretary Present:	Colleen Bushnell
Codes Officer - Dan Wilber:	Present
Town Board Liaison – Jimmy Hamm:	Present
Members of the Public:	3

The regular meeting of the Town of Otego Planning Board opened at 7:03 pm.

The minutes from the July 18, 2023 regular meeting were reviewed by members.

Motion made by Harry Martin, seconded by Lonnie Ridgway, to accept the minutes as written. No discussion.
Vote: Yes: 5 No: 0 Motion Carried.

Reports:

Jimmy Hamm reports for the Town Board:

- Rick Brockway notified the Town of Otego there will be Hazardous Waste Days August 25th, 8:00-11:00 am, in Unadilla and August 26th, 8:00-11:00 am in Cooperstown.
- The Town Board is still seeking a replacement for the position of Dog Warden.
- The boiler and the air conditioner in the Town Hall have been repaired.

Old Business: None

New Business

- Hector Cotto is present regarding an application for a Boundary Line Adjustment at 1271 County Highway 7. There are two small parcels he would like joined with a larger parcel.
- The first parcel is 5.9 acres with tax # 285.00-1-24.02. The second parcel is 6.13 acres with tax # 285.00-1-26.00. They would be joined to the parcel of 131.45 acres with tax # 285.00-1-24.01 for a total acreage to become 143.45 acres.
- There was no discussion.

Motion made by Harry Martin, seconded by Kathy Leahy, to accept this application as complete. No discussion.
Vote: Yes: 5 No: 0 Motion Carried.

Motion made by Kathy Leahy, seconded by David Sheldon, to approve the Boundary Line Adjustment at 1271 County Highway 7 to combine tax # 285.00-1-24.02 and 285.00-1-26.00 with tax # 285.00-1-24.01 made by Hector Cotto. No discussion.

Vote: Yes: 5 No: 0 Motion Carried.

- A letter of this action will be sent to Otsego County and to Hector Cotto.
- A second application from Hector Cotto is requesting a Simple Lot Split of parcel with tax # 285.00-1-24.01 located at 1271 County Highway 7. He is requesting two acres on the west side be subdivided from the parent parcel of 131.45 acres.
- The application was changed by Lois from an R-1 to R-2.
- Mr. Cotto is planning to place a manufactured house on an existing pad. There is a well and septic system present. These are from a previous home.
- Mr. Cotto paid the required fee and submitted the required papers.

New Business: (continued)

- Lois stated an EAF form is not necessary for this application.
- No discussion.

Motion made by Lonnie Ridgway, seconded by Harry Martin, to accept this application as complete. No discussion.
Vote: Yes: 5 No: 0 Motion Carried.

Motion made by David Sheldon, seconded by Lonnie Ridgway, to approve the Simple Lot Split requested by Hector Cotto at 1271 County Highway 7 to remove 2 acres from parcel of 131.45 acres with tax # 285.00-1-24.01. No discussion.

Vote: Yes: 5 No: 0 Motion Carried.

- A letter of this action will be sent to Otsego County and to Hector Cotto.
- Mr. Cotto was informed he needs to deliver the above information to Otsego County Real Property Office within 62 days.
- An application from Penny Tremain for a Home Occupation – “Baby Girl Bake Goods” – at 251 Mill Creek Road with tax # 308.00-1-47.02 was reviewed. Ms. Tremain is not present at this time.
- Lois states Ms. Tremain has already been in contact with New York State Agriculture and Markets regarding this business.
- The business will be delivery only.
- There were no questions regarding this.

Motion made by Lois Chernin, seconded by Kathy Leahy, to accept this application as complete. No discussion.
Vote: Yes: 5 No: 0 Motion Carried.

Motion made by David Sheldon, seconded by Kathy Leahy, to approve this Home Occupation – “Baby Girl Bake Goods” – from Penny Tremain at 251 Mill Creek Road with tax # 308.00-1-47.02. No discussion.
Vote: Yes: 5 No: 0 Motion Carried.

- A letter of this action will be sent to Penny Tremain.
- Dan states he contacted homeowner on County Highway 8 regarding a building pad. The homeowner states the pad is for a recreational vehicle. This is not a code enforcement issue.

Privilege of the Floor:

- Harry Martin the Lunch and Learn training that is available once monthly will be on August 16th. This training is regarding electric vehicle charging stations.

Next meeting: September 19, 2023 at 7:00 pm.

Motion made by David Sheldon, seconded by Kathy Leahy, to adjourn the meeting.
Vote: Yes: 5 No: 0 Motion carried.

Meeting adjourned at 7:35 pm.

Respectfully Submitted:

Colleen Bushnell, Secretary