

TOWN OF OTEGO DRAFT

November 10, 2021

The Town Board of the Town of Otego held a regular board meeting on Wednesday, November 10, 2021 at 6:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to audit the bills and any other business coming before the board.

The following members were present:

Joseph Hurlburt	Town Supervisor
Teresa Sears	Town Clerk
Barbara Stanton	Councilperson
David Sheldon	Councilperson
Terry Brown	Councilperson
Royce Livingston	Councilperson
JR Hurlburt	Highway Supt.

Minutes

A motion was made by Terry Brown, seconded by David Sheldon, to accept the minutes of the October 13th meeting. Motion: 5 Ayes, 0 Nays.

A motion was made by Barbara Stanton, seconded by Terry Brown, to accept the minutes of the October 20th meeting. Motion: 5 Ayes, 0 Nays.

A motion was made by David Sheldon, seconded by Royce Livingston, to accept the minutes of the October 27th meeting. Motion: 5 Ayes, 0 Nays.

Supervisor's Report

Mr. Hurlburt read the Supervisor's report for the month of October:

General Fund townwide beginning balance:	\$637,388.83
Receipts:	17,928.31
Disbursements:	<u>23,364.69</u>
Ending Balance:	\$631,952.45
General Fund outside village beginning balance:	\$ 27,305.67
Receipts:	200.22
Disbursements:	<u>1,507.99</u>
Ending Balance:	\$ 25,997.90
Highway Fund townwide beginning balance:	\$672,804.22
Receipts:	13,689.38
Disbursements:	<u>22,884.63</u>
Ending Balance:	\$663,608.97
Highway Fund outside village beginning balance:	\$744,384.22
Receipts:	16,517.59
Disbursements:	<u>8,021.51</u>
Ending Balance:	\$752,880.30

A motion was made by Barbara Stanton, seconded by David Sheldon, to accept this report as read. Motion: 5 Ayes, 0 Nays.

Dog Control Officer

Ellen Dwyer gave the dog report for October 14th—November 9th: 1 report of loose/stray dog; 1 ticket; 1 taken to shelter; 2 pending dangerous dog cases; 1 bark complaint and 2 calls for lost dogs.

Town Clerk Report

Teresa Sears presented the Town Clerk report for the month of October.

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County Representative

Mr. Brockway shared that the county has identified 5 parcels along the I88 corridor as possible sites for companies interested in development. The Town of Otego has 2 of the 5 parcels. The Chief Administrator for the county is willing to attend the next meeting to discuss this possibility with the board. The board welcomes his attendance.

Code Officer

Mr. Wilber was not in attendance.

Highway Report

Sand has been made and the highway department is ready for the winter weather. Paving has been completed, with the project on Underwood Heights just finished. The Village salt check had been paid in the spring; the money for the mower should arrive soon.

Mr. Hurlburt has found out the specifics on the Massey Ferguson tractor with broom. A permissive referendum is needed to purchase this.

A motion was made by David Sheldon, seconded by Barbara Stanton, to authorize the purchase of the Massey Ferguson tractor from the equipment fund, not to exceed \$56,000, subject to a permissive referendum. Motion: 5 Ayes, 0 Nays.

Planning Board

Paperwork for the purchase of Hometown Auto and Greenies by Custom Electronics was presented at the October meeting. This will require an environmental review, submitted to County Planning, before the necessary zoning change can be made. The Hometown Auto area needs to be addressed first. Ms. Westfall, the town attorney, will work on this with Mr. Wilber and present it to the town board next month.

Also, a special use permit was issued in October. The minor subdivision form revision has been completed, and will be available on the town website.

Mark Dye's term on the planning board expired at the end of October. He is interested in serving another term.

A motion was made by David Sheldon, seconded by Royce Livingston, to reappoint Mark Dye to a 5 year term on the planning board. Motion: 5 Ayes, 0 Nays.

Grievance Day Date

Mr. Mario Arevalo, the town assessor, submitted a request to change the date of Grievance Day back to the original fourth Tuesday in May. This had been changed in 2012 to the fourth Wednesday in May to accommodate the previous assessor.

Ms. Westfall believes this was changed by a local law. If so, a local law will be required to reverse this. She will research the matter.

Memorial Expressions

David Sheldon believes guidelines should be adopted by the town board for the establishment of memorial expressions in the town. Ideas by town resident, William Sears, were shared with and agreed upon by the board.

The criteria to establish a memorial includes:

1. The individual (adult) being memorialized will have been a tax paying resident of the town for a minimum of 25 years.
2. If the individual being memorialized is a minor, they will have been a resident of the town for the duration of their childhood.
3. This individual will have made a significant non-monetary contribution to the betterment of the town.
4. Plans detailing the memorial design shall be submitted to the town board for review and approval no less than two months prior to the requested date to establish the memorial. If approved, notice will be provided to the family representative to proceed with the plan understanding that changes to the plan by the town may be required.
5. The memorial requested is donated in full such that the town bears no initial or on-going cost to establish or maintain the memorial.
 - a. A representative of the family requesting the memorial will provide contact information to the town board.
 - b. If the memorial requires maintenance, as determined by the town board or their representatives, the family representative will be contacted. This maintenance with associated cost will be borne by the family establishing the memorial.

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- c. If said maintenance and/or cost is not provided by the family establishing the memorial, the town board may vote to have the memorial removed.
 - 1. Notice to remove the memorial will be given to the family representative but will not be needed to proceed with removal.
- 6. The town is not responsible for any damages to the memorial at any time after it is established.

A motion was made by David Sheldon, seconded by Royce Livingston, to accept the guidelines as presented. Motion: 5 Ayes, 0 Nays.

Warrant #11

A motion was made by Barbara Stanton, seconded by David Sheldon, to pay the warrant in the following amounts: General Fund vouchers # 215--231 in the amount of \$ 15,738.67 . Highway Fund vouchers # 133--139 in the amount of \$ 9,776.05 . Motion: 5 Ayes, 0 Nays.

A motion was made by Terry Brown, seconded by David Sheldon, to adjourn the meeting. Motion: 5 Ayes, 0 Nays.

Meeting adjourned at 7:04 pm.

Respectfully submitted,

Teresa Sears
Town Clerk

_____ Town Supervisor

_____ Town Clerk

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Highway Supt.