

TOWN OF OTEGO
NOVEMBER 11, 2020

The Town Board of the Town of Otego held a regular board meeting on Wednesday, November 11, 2020 at 6:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to audit the bills and any other business coming before the board.

The following members were present:

Joseph Hurlburt	Town Supervisor
Teresa Sears	Town Clerk
Barbara Stanton	Councilperson
David Sheldon	Councilperson
Terry Brown	Councilperson
Royce Livingston	Councilperson
JR Hurlburt	Highway Supt.

DRAFT

Minutes

A motion was made by Barbara Stanton, seconded by David Sheldon, to accept the minutes of the October 14th meeting. Motion: 5 Ayes, 0 Nays.

A motion was made by Royce Livingston, seconded by Terry Brown, to accept the minutes of the October 28th meeting. Motion: 5 Ayes, 0 Nays.

Supervisor's Report

Mr. Hurlburt read the Supervisor's report for the month of October:

General Fund townwide beginning balance:	\$489,558.12
Receipts:	-3,782.74
Disbursements:	<u>31,921.26</u>
Ending Balance:	\$453,854.12

General Fund outside village beginning balance:	\$ 24,947.81
Receipts:	885.21
Disbursements:	<u>1,092.35</u>
Ending Balance:	\$ 24,740.67

Highway Fund townwide beginning balance:	\$660,887.91
Receipts:	9.85
Disbursements:	<u>158,784.70</u>
Ending Balance:	\$502,113.06

Highway Fund outside village beginning balance:	\$607,414.31
Receipts:	92,805.38
Disbursements:	<u>37,487.55</u>
Ending Balance:	\$662,732.14

A motion was made by Barbara Stanton, seconded by David Sheldon, to accept this report as read.
Motion: 5 Ayes, 0 Nays.

Dog Control Officer

Ellen Dwyer was not in attendance

Town Clerk Report

Teresa Sears presented the Town Clerk report for the month of October.

Mrs. Sears shared with the board the Department of Health's recommendation to consolidate the Town of Otego and Village of Otego registration districts. This would simplify the filing process and cause less confusion for the public. The Village of Otego would have to pass a resolution towards the same. Barbara Stanton will present the recommendation to the Village Board.

A motion was made by David Sheldon, seconded by Royce Livingston, to approve the following resolution to consolidate the Town and Village of Otego under Vital Registration District 3864:

RESOLUTION APPROVING CONSOLIDATION OF VITAL REGISTRATION DISTRICTS BETWEEN THE TOWN OF OTEGO AND THE VILLAGE OF OTEGO:

WHEREAS, the Town of Otego has been assigned by New York State as Vital Statistics Registration District 3864, and the Village of Otego has been assigned by New York State as Vital Statistics Registration District 3827, and

WHEREAS, the Town Clerk has requested the approval of the Town Board to formally consolidate the Town and Village into one primary registration district, namely the District of the Town of Otego under Vital Statistics Registration District 3864, and

WHEREAS, the formal consolidation of the Registration Districts would benefit the public by eliminating questions as to which district records should be filed and not result in the loss of services to either municipality, NOW, therefore be it RESOLVED, by the Town Board of the Town of Otego that consolidation of the Town and Village Registrar functions under the Town's registration number (Vital Registration District 3864) is approved, pending necessary approvals of all other required entities, including Village of Otego, Otsego County and New York State Department of Health.

Vote: 5 Ayes, 0 Nays.

County Representative

Mr. Brockway presented the Second Amendment Sanctuary petition to the county. The resolution was passed on to the county attorney; he expects this will be acted on soon.

The county has adopted the 2021 budget, which fell under the tax cap. Many cuts were made, and the county had to borrow 4 million dollars. Sales tax was down 8.9% for September and October.

Code Officer

Mr. Wilber was not in attendance, but he asked the Town Clerk to share that a follow up letter was sent to Mr. Layton about his property.

Highway Report

Concrete was poured for the Little League Field. Mr. Hurlburt would like to thank his son and Mike Perry for volunteering to help with this project.

The highway department is getting ready for the winter season. The county has asked for a certificate of insurance listing them as insured. They would also like a copy of the minutes showing the resolution for the snow and ice agreement. Mrs. Sears will begin work on this.

Planning Board

Lois Chernin reported on the progress of the planning board. The simple lot split form has been completed and is available on the town website. The fee schedule has been updated.

A motion was made by David Sheldon, seconded by Terry Brown, to accept the updated fee schedule as included in minutes. Motion: 5 Ayes, 0 Nays.

A motion was made by Barbara Stanton, seconded by David Sheldon, to appoint Lonnie Ridgway to complete the term left vacant by Kate Lawrence. Motion: 5 Ayes, 0 Nays.

Court Report

The deputy court clerk has resigned; her last day will be November 20th. Interviews will be held for the second and third candidates from the most recent interviewing process. Hiring will be approved in December.

A motion was made by David Sheldon, seconded by Terry Brown, to accept the resignation of Rachel Gleiberman. Motion: 5 Ayes, 0 Nays.

The court wishes to purchase a fireproof filing cabinet with leftover funds from the personnel contractual. The board would like to have an estimate of the cabinet from two sources, as well as approval from the bookkeeper that funds are available for transfer.

Renewable Energy Law

The Town Clerk shared an email with the board that she had received from Concerned Citizens for Rural Preservation. They are urging municipalities to adopt renewable energy laws quickly before New York State regulations on industrial wind and solar projects take effect.

Ms. Westfall believes that a law is unnecessary since the State may override it anyway. She will consult with the attorney who wrote a law for the Town of Guilford.

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Cyber Security

The ISD quote for a baseline security assessment, cyber training and monthly backup was presented. This will be necessary to meet the recommendations from NYMIR for cyber security. Ms. Westfall would like to see a sample agreement from ISD. Mr. Hurlburt believes the highway department already receives monthly backup.

Warrant #11

A motion was made by Barbara Stanton, seconded by David Sheldon, to pay the warrant in the following amounts: General Fund vouchers # _____ in the amount of \$_____. Highway Fund vouchers # _____ in the amount of \$_____. Motion: 5 Ayes, 0 Nays.

A motion was made by David Sheldon, seconded by Royce Livingston, to adjourn the meeting. Motion: 5 Ayes, 0 Nays.

Meeting adjourned at 6:57 pm.

Respectfully submitted,

Teresa Sears
Town Clerk

_____ Town Supervisor

_____ Town Clerk

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Highway Supt.