

TOWN OF OTEGO PLANNING BOARD

Public Hearing

November 17, 2020

The Planning Board met at 6:46 pm for a Public Hearing regarding the application for a Minor Lot Subdivision of land owned by Richard Hewlett. He was in attendance with his daughter Renee Fairgrieve who presented the Board proof of certified notices sent to the appropriate landowners for this public hearing. The application is to subdivide lot with tax # 324.00-1-17.01 into two lots. Both lots have the required road frontage.

No discussion or written statements regarding this application were presented. Lois declared the Public Hearing completed at 6:50pm.

Minutes of Regular Meeting

November 17, 2020

Planning Board Members Present:	Lois Chernin, Mark Dye, Lonnie Ridgway
Planning Board Members Absent:	None
Planning Board Member Excused:	Harry Martin
Planning Board Alternate:	None
Planning Board Recording Secretary:	Colleen Bushnell
Codes Officer - Dan Wilber:	Present
Town Board Liaison - David Sheldon:	Present
Members of the Public:	8

The regular meeting of the Town of Otego Planning Board opened at 7:00 pm..

The minutes from the October 20, 2020 minutes were reviewed by members. No corrections needed.

Motion made by Mark Dye, seconded by Lonnie Ridgway to accept the minutes as reviewed.

Vote: Yes: 3 No: 0 Motion Carried.

Reports: David Sheldon reports from the Town Board:

- The Board appointed Lonnie Ridgway as a permanent member of the Planning Board.
- The Board accepted the resignation of Katie Higgins from the Planning Board.
- The Board voted and approved the Fee Schedule presented by the Planning Board. It is now on the website and is hanging in the Town Clerk office.

Old Business:

- Michael Perry was in attendance to present a deed and site plan as requested by the Planning Board. He reviewed these with the Board. Lois stated the Board needs to receive information at least 10 days prior to a meeting in order for the members to review the information before any action can be taken.
- The tax # is still not present on the County site. Mr. Perry states he has been in contact with his mortgage attorney regarding this and should receive it shortly in the mail.
- Lois informed Mr. Perry that the Board cannot proceed on this application until all information is received and reviewed.
- Mr. Perry will be in contact with Dan Wilber to assure all information is complete prior to the next meeting on December 15, 2020.
- Mr. Perry will also get a list of applicable landowners from the county in order to send the required certified letters for a possible Public Hearing in January 2021.

Motion made by Mark Dye, seconded by Lonnie Ridgway in the matter of the Hewlett Minor Subdivision #324.00-1-17.01 which had been the subject of the Public Hearing and finding that the application was complete to declare the Planning Board as lead agency.

Vote: Yes: 3 No: 0 Motion Carried.

- Lois read the applicable questions from the second part of the short EAF form. She states this Minor Subdivision results in no adverse environmental impact so no further SQER action is required. This is a negative declaration.

Motion made by Mark Dye, seconded by Lonnie Ridgway to declare this a negative impact under SEQR needing no action.

Vote: Yes: 3 No: 0 Motion Carried.

Motion made by Mark Dye, seconded by Lonnie Ridgway to accept the action of the Minor (Two Lot) Subdivision requested by Richard Hewlett and Renee Fairgrieve.

Vote: Yes: 3 No: 0 Motion Carried.

Mr. Hewlett does not have the Mylar map which is required by Otsego County. He will obtain this and bring to the Town Clerk office. Lois will sign it when it is available so that it can be registered in Cooperstown.

New Business:

- Thomas Brown presented an application for a Boundary Line Adjustment. He has two adjoining small parcels and would like to add another parcel to unite the three parcels. This will be two boundary line adjustments. It will result in one parcel of 2.48 acres which conforms to R2 zoning. He will complete the required forms and obtain the Mylar map. He presented a check for the fee to Lois. Mr. Brown will submit the necessary forms prior to the December meeting.
- The Zoning Commission continues work on the Subdivision form.

Communications: None

Privilege of the Floor: None

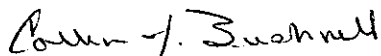
Next meeting: December 15, 2020.

Motion made by Lonnie Ridgway, seconded by Mark Dye to adjourn the meeting.

Vote: Yes: 3 No: 0 Motion carried.

Meeting adjourned at 7:42 pm.

Respectfully Submitted:



Colleen Bushnell, Acting Secretary