

Minutes
Town of Otego Planning Board
November 19, 2019
PLANNING BOARD
Regular Meeting

APPROVED

Board Members Present: Kate Lawrence, Roberto Romano, Mark Dye, Lois Chernin, and Katie Higgins- serving as an acting member. (Mark Dye Came in at 7:35 PM.)

Board Members Excused: Elizabeth Callahan

Also Present:

Codes Officer Dan Wilber and Planning Board Recording Secretary Teresa DeSantis

The Regular Planning Board Meeting officially opened at 7:09 PM.

REVIEW OF THE MEETING MINUTES FOR THE OCTOBER 15 th REGULAR MEETING:

The unapproved meeting minutes for the October 15, 2019 Planning Board Regular Meeting were reviewed. A Motion was made by Roberto Romano to accept the Minutes as read.

MOTION to accept the October 15, 2019 Planning Board Regular Meeting Minutes as read.

Motion by Roberto Romano and seconded by Katie Higgins.

Voice Vote: YES 5 NO 0

Five in favor, none opposed. Motion carried

NEW BUSINESS:

William and Renee Stanley for a Simple Lot Split at 339 Mill Creek Road, TM # 298.00-1-16.00:

William and Renee Stanley were both present at the meeting tonight. They want to split 8.67 acres off of a parent parcel of 156.48 acres at 339 Mill Creek Road, Tax Map #298.00-1-16.00. They presented a survey map by LLS R. Braun, Map Date 10-30-19, Map # 4965. The road frontage total is adequate for this lot split. They also provided a sketch map and paid the application fee.

A discussion followed about checking to make sure this lot was not previously split. It was decided to have the Planning Board Recording Secretary Teresa DeSantis call the County Real Property Tax Services office in the morning to confirm. ((TD Note: Teresa called Otsego County RPTS the next day- Wednesday, November 19 and there had been no previous splits or subdivisions on this lot.))

MOTION to accept the Simple Lot Split application of William and Renee Stanley as complete, contingent upon checking with the county to make sure the parent parcel has not been previously split since 2003.

Motion by Katie Higgins and seconded by Lois Chernin.

Voice Vote: YES 5 NO 0

Five in favor, none opposed. Motion carried.

MOTION to approve the Simple Lot Split application of William and Renee Stanley, Tax Map # 298.00-1-16.00, as the lot split does meet the zoning requirements of the Town of Otego.

Motion by Lois Chernin and seconded by Roberto Romano.

Voice Vote: YES 5 NO 0

Five in favor, none opposed. Motion carried.

The Chairwoman Kate Lawrence signed the mylar map.

(Mark Dye Arrived at the meeting at about 7:35 PM.)

Mike Perry for a Simple Lot Split at 215 Anderson Lane (Up Flax Island Road)- #317.00-1-31.04:

Michael (Mike) Perry originally filed his map with the Otsego County Clerks office over the summer, unintentionally omitting Planning Board review. Codes Officer Dan Wilber just got his application tonight. The Parent Parcel- 126.76 acres, is owned by Tom Anderson. Michael Perry intends to purchase Lot 1- 94.80 acres. Lot 2- 31.96 acres, will be retained by Tom Anderson, current owner of both parcels. There is a shared driveway, because of the terrain. The shared driveway is specified in a two year contract between the two parties.

He brought in a paper copy of the survey map. The survey map was made by LLS R. Braun, Map Date 5-22-19, Map # 4883.

A discussion followed. It was decided to have Chairwoman Kate Lawrence and/or Codes Officer Dan Wilber check with Town Attorney Beth Westfall.

OLD BUSINESS:

Andrew Latham -6 Lot Major Subdivision- On CR 6- #297.00-1-11.00:

Applicant Andrew Latham was not present tonight. The Planning Board looked at the survey map presented. Map by LLS R. Braun, Map Date #6-6-19, Map # 4888. The Applicant checked with DOH and does not need their approval. A discussion followed. It was observed that Lot 5 was a land-locked parcel. Our laws do not allow for the creation of land-locked parcels. Dan will discuss this with the applicant. Further discussion will be at next months meeting.

COMMUNICATIONS and PRIVILEGE OF THE FLOOR:

Otsego County Planner Trainee Shane Digan is working on our Planning Board documents. Kate Lawrence would like Elizabeth Callahan to review.

A discussion followed about procedures to be followed with new applicants coming before the Planning Board. Chairwoman Kate Lawrence and Codes Officer Dan Wilber both felt a pre-application meeting was ok to have with an applicant before their application was presented in its final form. The information flow between the Chairwoman, Codes Officer, and Recording Secretary was discussed. The Recording Secretary Teresa DeSantis, would like all materials to her the Thursday before each Planning Board meeting.

The Planning Board will continue its focus on directions and forms, and continue to streamline the process to make it easier for the Planning Board and for Applicants.

TRAINING REPORTS: The Planning Board received 1.5 hours from the October meeting with Otsego County Planners Karen Sullivan and Shane Digan to count towards training.

MOTION to adjourn.

Motion by Lois Chernin and seconded by Katie Higgins.

Voice Vote: YES 6 NO 0

Five in favor, none opposed. Motion carried.

The meeting was adjourned at 8:26 PM.

Respectfully Submitted- Teresa DeSantis- Town of Otego PB Recording Secretary