

Minutes

Town of Otego Planning Board

November 20, 2018

Pre-Meeting Training Workshop

followed by the

REGULAR PLANNING BOARD MEETING

APPROVED

A pre-meeting training workshop was held by Town Attorney Beth Westfall from 5PM to 7PM. The topics were "Article 78 Proceedings" and "Building a Better Record." The Planning Board Members present were Kate Lawrence, Roberto Romano, Elizabeth Callahan, Mark Dye, Lois Chernin, Katie Higgins, and Recording Secretary Teresa DeSantis. Many thanks to Beth Westfall for giving this training to the Planning Board.

The Regular Planning Board Meeting officially opened at 7:15 PM.

ROLL CALL:

Board Members Present: Chairwoman Kate Lawrence, Roberto Romano, Mark Dye, Elizabeth Callahan, Lois Chernin, and Katie Higgins- alternate.

Board Members Excused: None

In Attendance Tonight:

Planning Board Recording Secretary Teresa DeSantis

Not in Attendance Tonight:

Codes Officer Dan Wilber

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REVIEW OF THE MEETING MINUTES FOR THE OCTOBER 16TH REGULAR MEETING-

The unapproved meeting minutes for the October 16, 2018 Planning Board Regular Meeting were reviewed. A Motion was made by Lois Chernin to accept the Minutes as read.

MOTION to accept the October 16, 2018 Planning Board Regular Meeting Minutes as read.

Motion by Lois Chernin and seconded by Roberto Romano.

Voice Vote: YES 5 NO 0

Five in favor, none opposed. Motion carried.

NEW BUSINESS:

Beth Westfall Training- 2 hours received this Evening on Article 78 Proceedings and Building a Better Record.

All Planning Board members were present for the two hour training. Thank you Beth Westfall for presenting this training to the Planning Board.

OLD BUSINESS:

Lot Split Form and Sample Checklists:

A request was made to take this item off the agenda for the next meeting. Roberto Romano suggested that we have Beth Westfall work on refining the checklists.

Two Memorial Trees Planted:

Two pink flowering crabapple trees have been planted by Lou Calabro and Lois Chernin in memory of past Planning Board Chairman Stephen Butler and Planning Board member Marla Calabro. Thank you to all who were involved in the purchasing and planting of the trees. A memorial plaque has been suggested for outside or inside the Town Hall.

COMMUNICATIONS AND PRIVILEGE OF THE FLOOR:

Lois Chernin announced that she has met with Lou Calabro, and that Marla Calabro's notes and records of the Planning Board have been located. She will bring these into Town Hall to be kept in our Planning Board permanent files.

A note that Katie Higgins and Elizabeth Callahan will be absent from the December Planning Board meeting.

TRAINING REPORTS: Tonight, with Beth Westfall- Two Hours of Training Received. Elizabeth Callahan suggested that we ask the Town Board if tonight's training can be used to fulfill the Planning Board annual training requirement for 2018. (Note that no other training sessions were received in 2018 by Planning Board Members.)

MOTION to adjourn.

Motion by Roberto Romano and seconded by Elizabeth Callahan.

No discussion.

Voice Vote: YES 5 NO 0

Five in favor, none opposed. Motion carried.

The Meeting was adjourned at 7:39 PM.

Respectfully Submitted- Teresa DeSantis- Town of Otego PB Recording Secretary