

TOWN OF OTEGO

OCTOBER 10, 2018

The Town Board of the Town of Otego held a regular board meeting on Wednesday, October 10, 2018 at 6:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to audit the bills and any other business coming before the board.

The following members were present:

Joseph Hurlburt	Town Supervisor
Teresa Sears	Town Clerk
Barbara Stanton	Councilperson
Terry Brown	Councilperson
Royce Livingston	Councilperson
JR Hurlburt	Highway Supt.

Minutes

A motion was made by Barbara Stanton, seconded by Terry Brown, to accept the minutes of the September 12th meeting. Motion: 4 Ayes, 0 Nays.

A motion was made by Barbara Stanton, seconded by Terry Brown, to accept the minutes of the October 3rd meeting. Motion: 4 Ayes, 0 Nays.

Supervisor's Report

Mr. Hurlburt read the Supervisor's report for September:

General Fund townwide beginning balance:	\$397,617.86
Receipts:	7,656.07
Disbursements:	<u>18,181.43</u>
Ending Balance:	\$387,092.50

General Fund outside village beginning balance:	\$ 22,973.01
Receipts:	210.17
Disbursements:	<u>1,044.85</u>
Ending Balance:	\$ 22,138.33

Highway Fund townwide beginning balance:	\$489,914.35
Receipts:	19,397.96
Disbursements:	<u>2,457.51</u>
Ending Balance:	\$506,854.80

Highway Fund outside village beginning balance:	\$577,667.33
Receipts:	48,049.06
Disbursements:	<u>76,703.65</u>
Ending Balance:	\$549,854.80

A motion was made by Barbara Stanton, seconded by Terry Brown, to accept this report as read. Motion: 4 Ayes, 0 Nays.

Dog Control Officer

Ellen Dwyer gave the dog report: 6 reports of loose/stray dogs; 2 warnings issued; 2 unverified, unable to catch, no complaint; 1 ticket issued; 1 dog taken to shelter; 1 abuse; 1 dangerous dog; 1 lost/1 found; and 2 calls for information.

Town Clerk Report

Teresa Sears presented the Town Clerk report for the month of September.

County Representative

Kathy Clark reported that the Hazardous Waste Day was very successful. There will be agricultural plastic bailing days on Thursday, October 11th at the transfer station in Cooperstown or Saturday, October 13th, at the transfer station in Oneonta. The public may contact OCCA for more information.

A workshop on county government will be held on November 1st to discuss changing the management system.

Code Officer

Dan Wilber gave the report for the month of September: 1 manufactured home permit, 1 electrical and 1 septic permit issued; 1 complaint received; 5 consultations; 1 order to remedy; 3 permit issuances and 1 stop work order. Memorial trees were purchased today.

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Highway Report

Mr. Hurlburt reported on the Upper Green Street bridge lost a few weeks ago. The engineer assessed the damage; temporary repairs will be done on it before winter. Mr. Hurlburt is looking to FEMA to cover the cost.

Prices for item #4 are being obtained. The parts are available in Pennsylvania. If shipping costs are too high, Mr. Hurlburt will drive there to pick them up.

Planning Board

On November 20th, Ms. Westfall will provide training as continuing education. The board will confirm this at their October meeting on the 16th.

A motion was made by Terry Brown, seconded by Barbara Stanton, to appoint Elizabeth Callahan to the Planning Board for a 5 year term.

Phone/Fax/Internet Provider

Spectrum has been contacted and paperwork is being finalized. They will schedule a date for construction on the highway department service. The letter of termination to Magna 5 will be sent once that date is scheduled.

Town Website

Mr. Lawton continues to construct the new town website. Finalization of that should be by the end of October.

2019 Budget

A motion was made by Barbara Stanton, seconded by Royce Livingston, to accept the tentative budget for 2019. Motion: 4 Ayes, 0 Nays.

A motion was made by Terry Brown, seconded by Barbara Stanton, to hold a public hearing on the tentative budget on Monday, October 29, 2018 at 5:00 at the Town Hall. Motion: 4 Ayes, 0 Nays.

Sexual Harassment Prevention Policy

New York State requires employees to undergo training on the new sexual harassment policy. Those who have already received the training may present proof to be exempted from taking it again. Elected officials are encouraged to attend. Ms. Westfall will schedule the training for a day in the first week of November.

A motion was made by Barbara Stanton, seconded by Terry Brown, to adopt the new policy for addition in the Employee Handbook. Motion: 4 Ayes, 0 Nays.

School Land

Ms. Westfall reported on the school land acquisition. She has attempted to reach the Unatego school attorney six times in the last month with no success. Ms. Westfall will send a letter tomorrow.

Otego Historical Society

Carolee Byrnes encouraged everyone to attend the "Otego Voices from the Grave" guided cemetery tour on Saturday, October 20th. Beginning at 6:30, local reenactors will display 6 historical figures from Otego's past. Money collected will benefit the Evergreen Cemetery.

Warrant #10

A motion was made by Terry Brown, seconded by Barbara Stanton, to pay the warrant in the following amounts: General Fund vouchers #_____ in the amount of \$_____. Highway Fund vouchers #_____ in the amount of \$_____. Motion: 4 Ayes, 0 Nays.

A motion was made by Royce Livingston, seconded by Barbara Stanton to adjourn the meeting. Motion: 4 Ayes, 0 Nays.

The meeting was adjourned at 6:55 pm.

Respectfully submitted,

Teresa Sears
Town Clerk

_____ Town Supervisor

_____ Town Clerk

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Councilperson

_____ Highway Supt.