

Minutes
Town of Otego Planning Board
October 15, 2019
PLANNING BOARD
Regular Meeting

APPROVED

Board Members Present: Kate Lawrence, Roberto Romano, Mark Dye, Lois Chernin, and Katie Higgins- serving as an acting member.

Board Members Excused: Elizabeth Callahan

In Attendance Tonight:

**Codes Officer Dan Wilber, Planning Board Recording Secretary Teresa DeSantis,
Town Board Liason Dave Sheldon**

The Regular Planning Board Meeting officially opened at 7:09 PM.

REVIEW OF THE MEETING MINUTES FOR THE SEPTEMBER 17 th REGULAR MEETING:

The unapproved meeting minutes for the September 17, 2019 Planning Board Regular Meeting were reviewed. A Motion was made by Lois Chernin to accept the Minutes as read.

MOTION to accept the September 17, 2019 Planning Board Regular Meeting Minutes as read.

Motion by Lois Chernin and seconded by Roberto Romano.

Voice Vote: YES 5 NO 0

Five in favor, none opposed. Motion carried.

OLD BUSINESS: None

NEW BUSINESS: Karen Sullivan and Shane Digan- Otsego County Planning- Forms, Procedures, and Zoning Ordinance Revisions:

Planners Karen Sullivan and Shane Digan from the Otsego County Planning Department met with the Planning Board tonight to discuss forms, procedures, and possible Zoning Ordinance revisions. They are interested in working with us. The two planners presented sample forms, tables, and flowcharts from Richfield Springs which could be used as a template for the revision of the Planning Board's forms and procedures. The Planning Board also discussed the possibility of the revision of the Town's 2005 Zoning Ordinance to remove its inconsistencies with other laws and ordinances, and to merge zones R-2 and R-3. A lengthy discussion followed. It was concluded that Chairwoman Kate Lawrence will send all relevant materials to Otsego County Planning for their review and analysis. The two County planners will evaluate all received materials and set up a time to meet with us during our future monthly meetings.

Planner Karen Sullivan will look for a copy of the Town's GML-239 agreement with the County and send it to us. Ms. Sullivan asked that a letter be sent from the Planning Board to the Town Board asking for a Zoning Ordinance revision and to appoint a Zoning Commission.

COMMUNICATIONS and PRIVILEGE OF THE FLOOR:

Codes Officer Dan Wilber met with Andrew Latham prior to the Planning Board meeting to discuss his proposed 6 lot major subdivision.

TRAINING REPORTS: The Planning Board would like 1.5 hours from tonight's meeting with Otsego County Planners Karen Sullivan and Shane Digan to count towards training.

MOTION to adjourn.

Motion by Roberto Romano and seconded by Mark Dye.

Voice Vote: YES 5 NO 0

Five in favor, none opposed. Motion carried.

The meeting was adjourned at 8:25 PM.

Respectfully Submitted- Teresa DeSantis- Town of Otego PB Recording Secretary