

**TOWN OF OTEGO**  
**September 14, 2022**

The Town Board of the Town of Otego held a regular board meeting on Wednesday, September 14, 2022 at 6:00 pm at the Municipal Building, 3526 State Highway 7, Otego, New York. The purpose of the meeting was to audit the bills and cover any other business coming before the board.

The following members were present:

Joseph Hurlburt	Town Supervisor
Terri Horan	Town Clerk
Barbara Stanton	Councilperson
Terry Brown	Councilperson
Royce Livingston	Councilperson
Jimmy Hamm	Councilperson
JR Hurlburt	Highway Supt.

Minutes

A motion was made by Terry Brown, seconded by Royce Livingston, to accept the minutes of the August 10<sup>th</sup> meeting. Motion: 5 Ayes, 0 Nays.

Supervisor's Report

Mr. Hurlburt read the Supervisor's report for August:

General Fund townwide beginning balance:	\$653,339.12
Receipts:	105,197.25
Disbursements:	<u>31,967.64</u>
Ending Balance:	\$726,568.73
General Fund outside village beginning balance:	\$ 33,976.94
Receipts:	90.28
Disbursements:	<u>1,077.63</u>
Ending Balance:	\$ 32,989.59
Highway Fund townwide beginning balance:	\$741,181.16
Receipts:	11.70
Disbursements:	<u>4,988.06</u>
Ending Balance:	\$736,204.80
Highway Fund outside village beginning balance:	\$896,509.60
Receipts:	15,370.46
Disbursements:	<u>19,826.62</u>
Ending Balance:	\$892,053.44

A motion was made by Barbara Stanton, seconded by Jimmy Hamm, to accept this report as read. Motion: 5 Ayes, 0 Nays.

Dog Control Officer

Ms. Dwyer gave the dog report for August 11—September 13<sup>th</sup>. There was: 1 report of loose/stray dog; 1 unverified/unable to catch/no complaint; and 1 lost out of the area. Also 1 cat, 1 barking complaint and 11 informational calls.

Town Clerk Report

Terri Horan presented the Town Clerk monthly report for August.

County Representative

The county still has ARPA funds to give to appropriate municipal projects. Rick Brockway will help with the processing of the paperwork – he just needs to be contacted with the request (s). He also noted that the county ambulance service is going well. They will be purchasing a fourth ambulance soon and that 350k has been generated to date, much more than the initial estimate.

Code Officer

Permit applications are up and projects are moving along. There is a shed/residence on Beilby Road that is going to have to be moved in the spring (due to weather constraints now) as it is too close to the road. The owners have signed a contract, stating they will do this. Mr. Wilber has been in contact with

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the owner of the green house on the outskirts of town. They offered to give it to the town but the town is not interested as it will have to be demolished anyways. Dan will investigate other avenues to take care of the problem.

#### Highway Report

The new equipment building is still progressing well and CHIPS sealing is almost complete. The highway department is waiting for the money on this.

The highway committee met to try and find a solution to the difficulty in hiring a CDL driver for the highway department. They discussed the possibility of hiring a non-CDL driver and putting them through the 30 hour/\$1200 CDL course at Milford BOCES. The committee and board agreed that the candidate should sign a contract guaranteeing a specific time period of satisfactory employment with the town or be responsible for paying back the tuition. JR will look into the BOCES course, and discuss it with both Beth and Karen Kropp, the bookkeeper.

#### Justice Court Grant

The following resolution/motion was put forward by Barbara Stanton, seconded by Royce Livingston:

WHEREAS, the Otego Town Court is a local court processing traffic cases, criminal cases, and civil cases per year, and

WHEREAS, it is necessary to maintain the court facility in good working order and to maintain security,

THEREFORE, the Otego Town Board authorizes the Town Court to apply for a Justice Court Assistance Grant in the 2022-2023 grant cycle.

Motion: 5 Ayes, 0 Nays.

#### Planning Board

There is a simple land split in progress they will discuss at the next planning board and approve.

The zoning commission is almost finished with the site plan review law and will be consolidating it into a single document.

#### Budget Workshop

The initial budget workshop will take place on Wednesday, September 28<sup>th</sup> at 5:30 pm at the Municipal Building in Otego. Mrs. Horan will confirm these dates with the bookkeeper.

#### MVP Renewal

Following an email from MVP Representative Kevin Morse stating no price increases for 2022-23, the board has decided to continue health care coverage with MVP.

A motion was made by Royce Livingston, seconded by Barbara Stanton, to approve renewal of health care coverage with MVP. Motion: 5 Ayes, 0 Nays

Mrs. Horan will get the contract filled out, signed by the town supervisor and returned to Mr. Morse.

#### Deputy Court Clerk

After consideration from the interview committee and input from the court, Valerie Hotchkin, was recommended as the best candidate for the job. A motion was made by Barbara Stanton, seconded by Royce Livingston, to hire her for the job. 5 Ayes, 0 Nays.

#### Local Law # 3 of 2022

Will be postponed until next board meeting.

#### Warrant #9

A motion was made by Terry Brown, seconded by Royce Livingston, to pay the warrant in the following amounts: General Fund vouchers # 176--195 in the amount of \$46,461.65. Highway Fund vouchers # 114—123 in the amount of \$59,176.00. Motion: 5 Ayes, 0 Nay

A motion was made by Barbara Stanton, seconded by Jimmy Hamm, to adjourn the meeting. Motion: 5 Ayes, 0 Nays.

Meeting adjourned at 7:25 pm.

Respectfully Submitted,

Terri Horan  
Town Clerk

\_\_\_\_\_ Town Supervisor

\_\_\_\_\_ Town Clerk

\_\_\_\_\_ Councilperson

\_\_\_\_\_ Councilperson

\_\_\_\_\_ Councilperson

\_\_\_\_\_ Councilperson

\_\_\_\_\_ Highway Supt.