

TOWN OF OTEGO PLANNING BOARD

Minutes of Regular Meeting

February 23, 2021

Planning Board Members Present:	Lois Chernin, Mark Dye, Kathy Leahy, Harry Martin, Lonnie Ridgway
Planning Board Members Absent:	None
Planning Board Member Excused:	None
Planning Board Alternate:	None
Planning Board Recording Secretary:	Colleen Bushnell
Codes Officer - Dan Wilber:	Absent
Town Board Liaison - David Sheldon:	Excused
Members of the Public:	1

The regular meeting of the Town of Otego Planning Board opened at 7:13 pm.

The minutes from the January 19, 2021 meeting were reviewed by members. No corrections needed.

Motion made by Harry Martin, seconded by Kathy Leahy to accept the minutes as written.

Vote: Yes: 5 No: 0 Motion Carried.

Reports: No report

Old Business:

- Mike Perry is not in attendance. He will need to submit an application for a Special Use Permit.

New Business:

- Lois introduced Kathy Leahy who was appointed as a new Planning Board member at the last Town Board meeting on February 11, 2021. She has attended these meetings for several months and has agreed to become a member of the Planning Board. Welcome to Kathy.
- Lois received new town maps from the county and will dispense to the appropriate people. Mark Dye suggested Supervisor Joseph Hurlburt sign and date the maps as there is not date on them.
- There was discussion regarding the Planning Board Memorial trees planted outside the Town Office Building. There has been trees planted for Marla Calabro, and for Steve Butler. Lois is requesting a Planning Board member to research markers for the trees. A marker for each tree with names and dates are needed. Harry Martin will research and bring information to the next meeting.
- Lois spoke with the head of Real Property in Cooperstown. According to New York State law a Mylar map of a survey must be filed in Cooperstown within 62 days for any change the Planning Board approves. It cannot be a paper map. Mark Dye questioned if need a Mylar map for a Simple Lot Split or Boundary Line Adjustment Lois will discuss this with Beth Westfall.
- Lois states we are required to send a notice to Cooperstown of letters sent by the Planning Board to applicants following actions taken. The Secretary will do this.

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New Business: (continued)

- The Planning Board needs to review the By-Laws. They have not been reviewed since 2015. Lois requests all members review them and it will be discussed at the March meeting.
- The Planning Board received from the county The Municipal Guide to New York State General Municipal Law, Article 239, Sections L, M, and N. Lois will contact them regarding waivers the Planning Board has received and request a letter confirming such.. She states if there is an issue with any application that is not approved must be signed and the reason stated.

Communications: None

Privilege of the Floor: None

Next meeting: March 16, 2021 at 7:00pm.

Motion made by Mark Dye, seconded by Lonnie Ridgway to adjourn the meeting.

Vote: Yes: 5 No: 0 Motion carried.

Meeting adjourned at 8:15 pm.

Respectfully Submitted:

Colleen Bushnell, Secretary